



Minutes of the July 20, 2017 Regular Board Meeting

Minutes of the July 20, 2017 Dodge Soil and Water Conservation District's Regular Board of Supervisor's meeting, conference room, USDA Service Center, Dodge Center, Minnesota.

The meeting was called to order by Chair, Larry Scherger at 7:25 PM.

Members Present: Larry Scherger, Chair
Bill Thompson, Vice-Chair
David Livingston, Secretary (in at 7:55)
Glenn Hahn, Treasurer
Bruce Freerksen, PR&I

Members Absent: None

Others Present: Adam King, District Manager, Dodge SWCD
Brian DeVetter, District Conservationist, NRCS

Approval of Meeting Agenda – There were no additions to the agenda. A motion was made to approve the July 20, 2017 meeting agenda as presented.

Motion: Glenn Hahn

Seconded: Bill Thompson

The motion carried unanimously.

Approval of the June 15, 2017 Board Meeting Minutes – Corrections to the minutes of the June 15, 2017 board meeting include adding an "s" to Currier Brother on page 4 under Cost-Share Contract RCPP 2017-01 Currier Brothers. A motion was made to approve the June 15, 2017 Dodge Soil and Water Conservation District's regular Board of Supervisors meeting minutes as revised.

Motion: Bill Thompson

Seconded: Bruce Freerksen

The motion carried unanimously.

Partner Agency Reports

Natural Resource Conservation Service Report

Brian DeVetter, District Conservationist, Natural Resource Conservation Service, reported on poison hemlock, and that it can be fatal. Dodge County has one confirmed sighting of poison hemlock. NRCS staff have been busy with programs in Dodge and in Mower Counties. Jim from Steele and Elizabeth have been out surveying projects. The EQIP deadline is August 18, 2017. A postcard will go out on August 01, 2017 reminding landowners of the EQIP deadline. The Van Zuilen RIM-WRP seeding has been completed. Area soil health events were covered.

Dodge County Commissioner's Report

Rhonda Toquam, Dodge County District IV Commissioner, was unable to attend.

There were no other partner agency reports.

Treasurer's Report

Approval of the Treasurer's Financial Statements and Payment of New Bills – Glenn Hahn, Treasurer, reported and presented the June 2017 Revenues, noting the received income from the Dodge County appropriation, with \$181,088.39 of incomes in June. The Expenditures in June included a vehicle purchase, survey equipment purchase, with total expenditures of \$66,563.95. The Balance Sheet, Program Logs, Grant Expenditures, and Aging Summary were discussed. Minnesota Ag. Group, LLC for \$305.77, TechRight Services, Inc. for \$14.00, Claremont Service Center for \$179.48, National Fleet Graphics, LLC. for \$79.89, and Wells Fargo Visa for \$10.69 were added to the Aging Summary, for a total of \$4,435.22.

David Livingston entered at 7:55 P.M.

A motion was made to approve the June 2017 Treasurer's Report, and to approve payment of the bills on the Aging Summary, for a payables total of \$4,435.22.

Motion: Bill Thompson

Seconded: Glenn Hahn

The motion carried unanimously.

Unfinished Business

Operational Agreement Between the United States Department of Agriculture Natural Resources Conservation Service and the Dodge Soil and Water Conservation District

Adam King, District Manager, presented the Operational Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) and the Dodge Soil and Water Conservation District (SWCD). A motion was made to approve and sign the Operational Agreement between the USDA NRCS and Dodge SWCD.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

The motion carried unanimously

Cooperative Working Agreement Between the United States Department of Agriculture Natural Resources Conservation Service and the Dodge Soil and Water Conservation District

Adam King, District Manager, presented the Cooperative Working Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) and the Dodge Soil and Water Conservation District (SWCD). The agreement has been revised, and that the one presented should be approved and signed. A motion was made to approve and sign the Cooperative Working Agreement between the USDA NRCS and Dodge SWCD.

Motion: Dave Livingston

Seconded: Bill Thompson

The motion carried unanimously

2018 Preliminary Budget

Adam King, District Manager, presented a preliminary 2018 budget approved by the Finance Committee. There was discussion on the Dodge County Water Plan Duties. Errors were found and corrected in the presented budget. A motion was made to approve the revised preliminary 2018 budget.

Motion: Dave Livingston
Seconded: Bruce Freerksen
The motion carried unanimously

New Business

FY18 MN Farm Bill Assistance Grant Agreement

Adam King, District Manager, presented the FY18 Farm Bill Assistance Grant Agreement from the Minnesota Board of Water and Soil Resources. The grant agreement is for \$29,250. A motion was made to approve and sign the FY2018 Farm Bill Assistance Grant Agreement with the Minnesota Board of Water and Soil Resources for the amount of \$29,250.00.

Motion: Dave Livingston
Seconded: Bill Thompson
The motion carried unanimously

FY18 MN Board of Water and Soil Resources Buffer Law Cost-Share Grant Agreement

Adam King, District Manager, presented the FY18 Buffer Law Cost-Share Grant Agreement. King explained that this grant is to only be used for landowners to get into compliance with the Buffer Law. There was discussion on the current status of compliance with the Buffer Law in Dodge County, previous efforts of enforcement for the Dodge County Shoreland Ordinance, how much this cost-share funding would be used, and the reporting requirements for the grant. A motion was made to not approve nor sign the FY18 Minnesota Board of Water and Soil Resources Buffer Law Cost-Share Grant Agreement in the amount of \$30,000.

Motion: Bruce Freerksen
Seconded: Glenn Hahn
The motion carried unanimously

District Cost-Share Contract 2017-03 (Boyson)

Adam King, District Manager, informed the supervisors that Steve Boyson of Hayfield is requesting District Cost-Share through the District Cost-Share Fund. The total estimated cost of the project is \$12,661.00, with 65%, or \$8,230.00 being requested through District Cost-Share. Currently there is \$14,085.00 remaining to encumber in the District Cost-Share fund, and if approved this will bring it to \$5,855.00. A motion was made to approve the encumbrance of District Cost-Share Contract 2017-03 for Steve Boyson for 65% of total eligible costs, not to exceed \$8,230.00.

Motion: Bruce Freerksen
Seconded: Glenn Hahn
The motion carried unanimously

Other New Business

There was no other new business.

Correspondence & Staff Report

Adam King, District Manager, informed the supervisors of the MASWCD Governance training in Bloomington, MN in September, and reminded them of Governor Dayton's 25 by 25 Town Hall Meeting in Rochester on July 31, 2017. King presented a quote from Environmental Systems Research Institute, Inc. (ESRI) for two licenses for ARCGIS. The total of the two licenses is \$11,426.00. There was discussion on how much ARCGIS is needed for each staff member. A motion was made to purchase one ARCGIS license for Tom Johnston, District Technician, at a cost of \$5,713.00.

Motion: Bill Thompson

Seconded: Bruce Freerksen

The motion carried unanimously

Rice Soil and Water Conservation District is holding a 75th Anniversary Celebration, and asking neighboring partners to purchase an ad in the paper wishing them well. After discussion, the supervisors decided not to place an ad in the paper for the Rice Soil and Water Conservation District. Adam King also informed the supervisors that the Dodge SWCD will no longer be able to use the postage meter after September 30, 2017. King stated that he has looked at alternatives, and purchasing stamps from the Post Office appears to be the most cost-effective choice.

Supervisor Reports

Dodge County Feedlot Committee – Glenn Hahn, District V Supervisor, reported that there was no Dodge County Feedlot Committee.

One Watershed One Plan – Root River Watershed – Glenn Hahn, District V Supervisor, reported that the next Policy Committee Meeting will be held on August 14, 2017.

Resource Conservation and Development (RC&D) – Bruce Freerksen, District 2 Supervisor, reported that there will be an RC&D meeting on Monday, July 24, 2017.

Cedar River Watershed District (CRWD) – David Livingston, District IV Supervisor, reported attending the CRWD meeting on Wednesday, June 21, 2017 where public hearings were held on the Hull and Peterson projects. They will have a maintenance agreement with each of the projects. The Luke's project with an eroding ravine was presented. Tim received a grant for targeting water quality through Agriculture.

One Watershed One Plan – Cedar River Watershed – Adam King, District Manager, attended the One Watershed One Plan – Cedar River Watershed meeting on June 26, 2017, and reported that there was a presentation by Bill Thompson, Minnesota Pollution Control Agency, and that there was no decision made to hire a facilitator.

Zumbro Watershed Partnership (ZWP) – Larry Scherger, District III Supervisor, reported attending the ZWP meeting on July 13, 2017. Kevin Straus has resigned and has taken a position with the Cannon River Watershed Partnership. Sarah Middleton is returning from leave on August 08, 2017. The ZWP is meeting with all counties in the watershed regarding funding for the ZWP. There was a ZWP booth at the Thursdays on First, and the sign project is moving forward.

Minnesota Association of Soil and Water Conservation Districts – Bill Thompson, District I Supervisor, reported attending the resolutions meeting in Stewartville on Thursday, June 29, 2017, and that the Executive Committee will meet on August 11, 2017.

Next Meeting

The next meeting of the Dodge Soil and Water Conservation District Board of Supervisors will be Thursday, August 17, 2017 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

Adjournment

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 11:32 P.M.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously.

Approved: Larry Scherger Date: 8-17-17 Recorder: Adam King

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Supervisors: Bill Thompson – Bruce Freerksen– Larry Scherger – David Livingston – Glenn Hahn

