Minutes of the August 15, 2019 Dodge Soil and Water Conservation District’s
Regular Board of Supervisor’s Meeting
Dodge Center USDA Service Center Conference Room
Dodge Center, Minnesota

The meeting was called to order by Vice-Chair, Bill Thompson at 7:25 P.M.

**Members Present:** Bill Thompson, Vice-Chair
Glenn Hahn, Treasurer
David Livingston, Secretary

**Members Absent:** Larry Scherger, Chair
Bruce Freerksen, PR&I

**Others Present:** Adam King, District Manager, Dodge Soil and Water Conservation District;
Beth Hanggi, Fahning and Associates

**Approval of Meeting Agenda** – Additions to the agenda include: FY19 Local Capacity Services
Workplan Change, District Cost-Share Contract 2019-11, and District Cost-Share Contract 2019-12,
under Other New Business. A motion was made to approve the August 15, 2019 meeting agenda as
amended.

  Motion: David Livingston
  Seconded: Glenn Hahn
  The motion carried unanimously.

**Approval of the July 18, 2019 Board Meeting Minutes** – Corrections to July 18 Board Minutes
include adding Aaron Peter, Minnesota Board of Water and Soil Resources under the SE
MASWCD Report on page 5, and adding “Directors” to the MASWCD Report on page 5. A
motion was made to approve the June 20, 2019 Dodge Soil and Water Conservation District’s
Regular Board of Supervisors Meeting Minutes as amended.

  Motion: David Livingston
  Seconded: Glenn Hahn
  The motion carried unanimously.

**Public Comment**

There were no public comments.

**Partner Agency Reports**

**Natural Resource Conservation Service Report**
Michael Muzzy, District Conservationist, Natural Resource Conservation Service (NRCS), was
unable to attend the meeting.
Dodge County Commissioner’s Report
Rhonda Toquam, Dodge County District IV Commissioner, was unable to attend the meeting.

Treasurer’s Report

Approval of the Treasurer’s Financial Statements and Payment of New Bills — Glenn Hahn, Treasurer, presented the July 2019 Balance Sheet, Revenues of $30,307.21, Expenditures of $53,529.23, and the Aging Summary with a payables total of $3,952.96. The supervisors discussed the Treasurer’s Report. A motion was made to approve the July 2019 Treasurer’s Report, and to approve payment of the bills on the Aging Summary, for a payables total of $2,194.98.

Motion: David Livingston
Seconded: Glenn Hahn
The motion carried unanimously.

Unfinished Business

There was no Unfinished Business.

New Business

2020 Blue Cross Blue Shield of Minnesota Health Insurance
Beth Hanggi, Fahning and Associates, informed the supervisors that the “Gold 641” plan that the district was enrolled under in 2019 is no longer available. Hanggi presented the comparable Blue Cross Blue Shield of Minnesota Health Insurance premium quotes, which includes about a 4% increase. Adam King, District Manager, informed the supervisors that the staff recommendation is BlueAccess HSA Silver $3675 “Plan 642.” This plan is 7.5% decrease from the comparable plan, and has an option for a Health Savings Account (HSA). Staff are requesting the district contribute $1,000 towards the HSA. The supervisors discussed the new premium quotes and contributing $1,000 towards each employee’s HSA. A motion was made to change plans to the “Silver 642” plan, and contribute $1,000 towards each employee’s Health Savings Account.

Motion: Dave Livingston
Seconded: Glenn Hahn
The motion carried unanimously.

FY20 and FY21 Board of Water and Soil Resources Soil and Water Conservation District Programs and Operations Grant Agreement
Adam King, District Manager, informed the supervisors that the Minnesota Board of Water and Soil Resources has released the FY20 and FY21 Programs and Operations Grant Agreement. Included in the grant agreement is the FY20 Conservation Delivery Grant for $19,343.00, FY20 Conservation Cost-Share Grant for $9,908.00, FY21 Conservation Delivery Grant for $19,343.00, and the FY21 Conservation Cost-Share Grant for $9,908.00, for a grant agreement total of $58,502.00. The FY21 Conservation Cost-Share Grant and FY21 Conservation Delivery Grant will be paid in August 2020. A motion was made to approve, sign, and submit the FY20 and FY21 Board of Water and Soil Resources Soil and Water Conservation District Programs and Operations Grant Agreement for a total of $58,502.00.

Motion: David Livingston
Seconded: Glenn Hahn
The motion carried unanimously.
**District Cost-Share Contract 2019-06 (Stroebel) Encumbrance**
Don Stroebel of Kasson, MN is requesting District Cost-Share for a grassed waterway in section 13 of Ripley Township. The estimate to install the grassed waterway is $15,174.50, and Stroebel is requesting 65% up to $9,863.43. A motion was made to approve the encumbrance of district cost-share funds for District Cost-Share Contract 2019-06 in the amount of 65% of total eligible costs not to exceed $9,863.43 for a grassed waterway for Don Stroebel.

- Motion: David Livingston
- Seconded: Glenn Hahn
- The motion carried unanimously.

**District Cost-Share Contract 2019-07 (Stroebel) Encumbrance**
Don Stroebel of Kasson, MN is requesting District Cost-Share for a grassed waterway in section 13 of Ripley Township. The estimate to install the grassed waterway is $7,584.50, and Stroebel is requesting 65% up to $4,929.93. A motion was made to approve the encumbrance of district cost-share funds for District Cost-Share Contract 2019-07 in the amount of 65% of total eligible costs not to exceed $4,929.93 for a grassed waterway for Don Stroebel.

- Motion: David Livingston
- Seconded: Glenn Hahn
- The motion carried unanimously.

**District Cost-Share Contract 2018-10 (Cepelak) Amendment**
Jerry Cepelak of Hayfield, MN is requesting an amendment to District Cost-Share Contract 2018-10 for a grassed waterway. The contract will expire on 12/31/2019, and he would like to extend the contract to 12/31/2020. A motion was made to approve the amendment to the District Cost-Share Contract 2018-10 expiration date from 12/31/2019 to 12/31/2020.

- Motion: David Livingston
- Seconded: Glenn Hahn
- The motion carried unanimously.

**District Cost-Share Contract 2018-11 (Cepelak) Amendment**
Jerry Cepelak of Hayfield, MN is requesting an amendment to District Cost-Share Contract 2018-11 for a grassed waterway. The contract will expire on 12/31/2019, and he would like to extend the contract to 12/31/2020. A motion was made to approve the amendment to the District Cost-Share Contract 2018-11 expiration date from 12/31/2019 to 12/31/2020.

- Motion: David Livingston
- Seconded: Glenn Hahn
- The motion carried unanimously.

**District Cost-Share Contract 2018-12 (Cepelak) Amendment**
Jerry Cepelak of Hayfield, MN is requesting an amendment to District Cost-Share Contract 2018-12 for a grassed waterway. The contract will expire on 12/31/2019, and he would like to extend the contract to 12/31/2020. A motion was made to approve the amendment to the District Cost-Share Contract 2018-12 expiration date from 12/31/2019 to 12/31/2020.

- Motion: David Livingston
- Seconded: Glenn Hahn
- The motion carried unanimously.
District Cost-Share Contract 2018-13 (Cepelak) Amendment
Jerry Cepelak of Hayfield, MN is requesting an amendment to District Cost-Share Contract 2018-13 for a grassed waterway. The contract will expire on 12/31/2019, and he would like to extend the contract to 12/31/2020. A motion was made to approve the amendment to the District Cost-Share Contract 2018-13 expiration date from 12/31/2019 to 12/31/2020.
Motion: David Livingston
Seconded: Glenn Hahn
The motion carried unanimously.

Amendment II to the Sub-Agreement between the Southeast Soil and Water Conservation Districts (SE SWCD) Technical Support Joint Powers Board (JPB) and the Dodge Soil and Water Conservation District (SWCD)
Adam King, District Manager, informed the supervisors that the Currier Bros. manure storage facility has received funding through the Regional Conservation Partnership Program (RCPP) through the SE SWCD Technical Support JPB. To cover the financial assistance for the manure storage facility and additional technical assistance, the SE SWCD Technical Support JPB must amend the sub-agreement with the Dodge SWCD to include the additional cost. The amendment increases the amount by $173,064.45, from $12,831.22 to $185,859.67. A motion was made to approve the amendment to the sub-agreement between the Southeast Soil and Water Conservation Districts Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District to increase the total amount by $173,064.45, from $12,831.22 to $185,859.67.
Motion: Bill Thompson
Seconded: Glenn Hahn
The motion carried unanimously

RCPP Cost-Share Contract RCPP2019-02 (Currier Bros.) Encumbrance
Currier Bros. of Mantorville Township, MN are requesting cost-share for a livestock waste storage / management facility in Mantorville Township. The estimate to install the livestock waste storage / management facility is $433,583.57, and Currier Bros. are requesting 90% up to $390,225.21 through RCPP cost-share. The EQIP program is contributing $223,542.00 towards the project, leaving $166,683.21 from the district through the RCPP. A motion was made to approve the encumbrance of RCPP cost-share funds for RCPP Cost-Share Contract RCPP2019-02 in the amount of 90% total financial assistance not to exceed $166,683.21 for a livestock waste storage / management facility for Currier Bros.
Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously.

Other New Business

FY19 Local Capacity Services Workplan Change
Adam King, District Manager, informed the supervisors that the remaining amount of District Cost-Share Fund from the FY19 Local Capacity Grant is $7,275.64, and two landowners are requesting financial assistance totaling $10,981.69. Staff is recommending moving $3,706.05 from Supplies/Equipment/Services to Cost-Share. A motion was made to move $3,706.05 from Supplies/Equipment/Services to Cost-Share in the FY19 Local Capacity Services Workplan.
Motion: Glenn Hahn
Seconded: Bill Thompson
The motion carried unanimously.
District Cost-Share Contract 2019-11 (Stevens) Encumbrance
Leslie Stevens of Stewartville is requesting District Cost-Share for a grassed waterway in section 20 of Vernon Township. The estimate to install the grassed waterway is $13,061.40, and Stevens is requesting 65% up to $8,489.91. A motion was made to approve the encumbrance of district cost-share funds for District Cost-Share Contract 2019-11 in the amount of 65% of total eligible costs not to exceed $8,489.91 for a grassed waterway for Leslie Stevens.
  Motion: Glenn Hahn
  Seconded: David Livingston
  The motion carried unanimously.

District Cost-Share Contract 2019-12 (Ness) Encumbrance
Frank Ness of Kasson, MN is requesting District Cost-Share for a grassed waterway in section 34 of Canistee Township. The estimate to install the grassed waterway is $3,833.50, and Ness is requesting 65% up to $2,491.78. A motion was made to approve the encumbrance of district cost-share funds for District Cost-Share Contract 2019-12 in the amount of 65% of total eligible costs not to exceed $2,491.78 for a grassed waterway for Frank Ness.
  Motion: David Livingston
  Seconded: Glenn Hahn
  The motion carried unanimously.

Correspondence & Staff Report
Adam King, District Manager, presented an invitation to the 100-year celebration of the Dodge County Farm Bureau, and the Minnesota Counties Intergovernmental Trust Dividend Notice of $1,412.00 for 2019. There was an article in the DCI on the 2019 Conservationist of the Year. King reported that he attended the Leadership Conference, that Jessica Bakken has spent time in the field, and Blaine Delzer is working on cover crop workshops.

Supervisor Reports

Cedar River Watershed District (CRWD) – David Livingston, District IV Supervisor, reported that the next CRWD board meeting will be held on August 21, 2019.

Soil Health Presentation – Bill Thompson, District I Supervisor, reported attending a soil health filed day at Farm America that had information on groundwater monitoring with lysimeters. There was discussion on how to move forward with cover crop adoption, and having staff have the approval authority for it. There was also a presentation on prairie strips in farm fields on research plots in Iowa.

Minnesota Association of Soil and Water Conservation Districts (MASWCD) – Bill Thompson, District I Supervisor, reported on 2019 MASWCD resolutions.
**Next Meeting**

The next meeting of the Dodge SWCD Board of Supervisors will be Thursday, August 15, 2019 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

**Adjournment**

Hearing no further business, Bill Thompson, Vice-Chair, called for a motion for adjournment at 10:19 P.M.

  - Motion: David Livingston
  - Seconded: Glenn Hahn
  - The motion carried unanimously.

Approved: 

Date: 9-17-19 

Recorder: Adam King

August 15, 2019 Dodge SWCD Board of Supervisors meeting minutes 

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**Supervisors:** Bill Thompson – Bruce Freerksen –Larry Scherger – David Livingston – Glenn Hahn