

**Minutes of the February 21, 2019 Dodge Soil and Water Conservation District's
Regular Board of Supervisor's Meeting**

Dodge Center USDA Service Center Conference Room
Dodge Center, Minnesota

The meeting was called to order by Chair, Larry Scherger at 7:30 P.M.

Members Present: Larry Scherger, Chair
Bill Thompson, Vice-Chair
Glenn Hahn, Treasurer (in at 7:37)
David Livingston, Secretary
Bruce Freerksen, PR&I (in at 8:20)

Members Absent: none

Others Present: Adam King, District Manager, Dodge Soil and Water Conservation District

Approval of Meeting Agenda – Additions to the agenda include an Amendment to the Sub-Agreement between the Southeast Soil and Water Conservation Districts Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District, Verizon Wireless NASPO ValuePoint Authorized User Agreement, Audit of 2018 Financials, and Southeast Minnesota Association of Conservation District Employees Spring Meeting Registration and Annual Dues under Other New Business. A motion was made to approve the February 21, 2019 meeting agenda as amended.

Motion: David Livingston
Seconded: Bill Thompson
The motion carried unanimously.

Approval of the January 17, 2019 Board Meeting Minutes – Corrections to the January 17, 2019 board meeting minutes include changing “Thomson” to “Thompson” under Oath of Office on page 1, changing “Thomson” to “Thompson” under Oath of Office on page 2, and changing “Livingson” to “Livingston” under Consent to 2019 Monthly Invoices on page 5. A motion was made to approve the January 17, 2019 Dodge Soil and Water Conservation District's regular Board of Supervisors Meeting Minutes as corrected.

Motion: Bill Thompson
Seconded: Dave Livingston
The motion carried unanimously.

Partner Agency Reports

Dodge County Commissioner's Report

Rhonda Toquam, Dodge County District IV Commissioner, was unable to attend the meeting.

Natural Resource Conservation Service Report

Michael Muzzy, District Conservationist, Natural Resource Conservation Service (NRCS), was unable to attend the meeting.

Glenn Hahn in at 7:37 P.M.

Treasurer's Report

Approval of the Treasurer's Financial Statements and Payment of New Bills – Glenn Hahn, Treasurer, presented the January 2019 Balance Sheet, Revenues of \$24,490.55, Expenditures of \$45,213.94, and the Aging Summary, with a payables total of \$2,745.16. A motion was made to approve the January 2019 Treasurer's Report, and to approve payment of the bills on the Aging Summary, for a payables total of \$2,745.21.

Motion: Bill Thompson

Seconded: Glenn Hahn

Approved: Thompson, Hahn, Scherger

Disapproved: none

Abstained: Livingston

Unfinished Business

There was no Unfinished Business

New Business

FY19 Conservation Cost-Share Grant Close-Out

Adam King, District Manager, informed the Supervisors that all funds from the FY19 Conservation Cost-Share Grant have been exhausted, and the grant should be closed out. A motion was made to authorize Adam King to sign the final financial report for the F19 Conservation Cost-Share Grant and submit the grant for close out.

Motion: David Livingston

Seconded: Bill Thompson

The motion carried unanimously.

2019 Minnesota Association of County Agricultural Inspectors Dues

2019 dues for the Minnesota Association of County Agricultural Inspectors are \$85.00. The supervisors discussed the County Agricultural position. A motion was made to authorize payment of \$85.00 per employee for the Minnesota Association of County Agricultural Inspectors 2019 dues.

Motion: David Livingston

Seconded: Bill Thompson

The motion carried unanimously.

Bruce Freerksen in at 8:20 P.M.

Other New Business

Amendment to the Sub-Agreement between the Southeast Soil and Water Conservation Districts (SE SWCD) Technical Support Joint Powers Board (JPB) and the Dodge Soil and Water Conservation District (SWCD)

Adam King, District Manager, informed the supervisors that the Currier Bros. are still interested in a manure storage facility and receiving financial assistance through the Regional Conservation Partnership Program (RCPP) through the SE SWCD Technical Support JPB. To receive funding, they must update their certified nutrient management plan (CNMP). To cover the financial assistance for the update of their CNMP, the SE SWCD Technical Support JPB must amend the sub-agreement with the Dodge SWCD to include the additional cost. The amendment increases the amount by \$2,285.35, from \$10,545.87 to \$12,831.22. A motion was made to approve the amendment to the sub-agreement between the Southeast Soil and Water Conservation Districts Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District to increase the total amount by \$2,285.35, from \$10,545.87 to \$12,831.22.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously

Cost-Share Contract RCPP2019-01 (Currier Bros) Encumbrance

Adam King, District Manager, informed the supervisors that the Currier Brothers are requesting to encumber \$891.00 for a certified nutrient management plan (CNMP). Total estimated expenses came to \$990.00, and total financial assistance of 90% totals \$891.00 from the Regional Conservation Partnership Program: Lower Mississippi River Feedlot Management in Minnesota through the Minnesota Board of Water and Soil Resources and SE SWCD Technical Support JPB. A motion was made to approve Cost-Share Contract RCPP2019-01 (Currier Bros.) for the encumbrance of \$891.00 for a certified nutrient management plan.

Motion: Bill Thompson

Seconded: Bruce Freerkson

The motion carried unanimously

Verizon Wireless NASPO ValuePoint Authorized User Agreement

Adam King, District Manager, informed the supervisors that the user agreement that the Dodge Soil and Water Conservation District had with Verizon Wireless has expired, and will need to enter into the Verizon Wireless NASPO ValuePoint Authorized User Agreement for continued service. A motion was made to authorize Adam King, District Manager, to enter into the Verizon Wireless NASPO ValuePoint Authorized User Agreement.

Motion: Bruce Freerksen

Seconded: Glenn Hahn

The motion carried unanimously.

Audit of 2018 Financials

Adam King, District Manager, informed the supervisors that the Dodge Soil and Water Conservation District is required to have an audit of their 2018 financials conducted by a third party. King reminded the supervisors that he sent out four requests for quotes for the audit of the 2016 financials, receiving two quotes, with Peterson Company being the lowest. A motion was made to hire the Peterson Company LTD. to conduct an audit of the 2018 financials.

Motion: David Livingston

Seconded: Bruce Freerksen

The motion carried unanimously

2019 SE Minnesota Association of Conservation District Employees Dues and Registration

2019 dues for the SE Minnesota Association of Conservation District Employees are \$10.00 per employee, and registration for the spring meeting is \$10.00. A motion was made to authorize payment of \$10.00 per employee, \$40.00 in total, for the SE Minnesota Association of Conservation District Employees 2019 dues, and \$10.00 for every employee attending the spring meeting.

Motion: Glenn Hahn

Seconded: Bill Thompson

The motion carried unanimously.

FY19 Local Capacity Services Grant Amendment

Adam King, District Manager, informed the supervisors that the Board of Water and Soil Resources (BWSR) has released an amendment to the FY19 Local Capacity Services Grant, increasing the grant total by \$18,200.00, from \$100,000.00 to \$118,200.00. King stated that the BWSR will require a workplan showing what is planned for the additional funds. The supervisors discussed options for the additional funds. A motion was made to approve, sign and submit the FY19 Local Capacity Services Grant Amendment to increase the total by \$18,200.00, from \$100,000.00 to \$118,000.00, with \$10,000.00 to go towards staff time on the One Watershed One Plan – Zumbro planning effort, and \$8,200.00 on education and outreach events and materials.

Motion: Bill Thompson

Seconded: Bruce Freerksen

The motion carried unanimously.

Correspondence & Staff Report

Adam King, District Manager, informed the supervisors that the USDA NRCS Local Work Group will be held before the April board meeting, April 18, 2019 at 6:00 p.m. at the USDA Service Center in Dodge Center, MN. The USDA NRCS Local Work Group will be used to determine regional priorities for federal conservation programs, including the Environmental Quality Incentives Program (EQIP). There was discussion on the Volunteer Nitrate Monitoring Network and high concentrations of Nitrates in private wells. Bill Thompson, District I Supervisor, provided information on the saturated buffer practice.

Supervisor Reports

National Association of Conservation Districts (NACD) – Bill Thompson, District I Supervisor, provided a written report on the NACD Annual Convention in San Antonio, TX February 2-6, 2019, highlighting the presentations on soil health and food supply.

One Watershed One Plan – Root River Watershed – Glenn Hahn, District V Supervisor, reported that the next meeting will be held on February 28, 2019.

One Watershed One Plan – Cedar River Watershed – David Livingston, District IV Supervisor, reported that the next meeting will be held on March 07, 2019.

Resource Conservation and Development (RC&D) – Bruce Freerksen, District II Supervisor, reported that the January 28, 2019 meeting was canceled. There will be a Winter Goat Grazing Field Day on February 27, 2019.

One Watershed One Plan – Zumbro River Watershed – Larry Scherger, District III Supervisor, reported attending the first Policy Committee meeting on February 14, 2019 where officers were

elected, the Request for Proposals to write the plan was reviewed and authorized to be sent out, and was informed that the Southeast Minnesota Water Resources Board is to complete the Land and Water Resources Narrative. The next meeting will be held on April 4, 2019.

Next Meeting

The next meeting of the Dodge SWCD Board of Supervisors will be Thursday, March 21, 2019 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

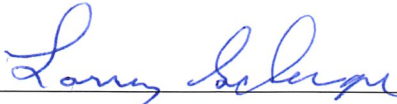
Adjournment

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 10:42 P.M.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously.

Approved:  Date: 3-21-19 Recorder: Adam King
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Supervisors: Bill Thompson – Bruce Freerksen– Larry Scherger – David Livingston – Glenn Hahn

