Minutes of the October 17, 2019 Dodge Soil and Water Conservation District’s
Regular Board of Supervisor’s Meeting
Dodge Center USDA Service Center Conference Room
Dodge Center, Minnesota

The meeting was called to order by Vice-Chair, Bill Thompson at 7:43 P.M.

Members Present: Bill Thompson, Vice-Chair
                     Glenn Hahn, Treasurer
                     David Livingston, Secretary
                     Bruce Freerksen, PR&I (in at 8:10 P.M.)

Members Absent: Larry Scherger, Chair

Others Present: Adam King, District Manager, Dodge Soil and Water Conservation District;
                Dean Schrandt, Water Plan Coordinator, Dodge County; Nancy Peterson, Dodge County Resident

Approval of Meeting Agenda – Additions to the agenda include the Audit of the 2018 Financials
Letter to Peterson Company, FY16 Multipurpose Drainage Management Ripley Nitrogen Reduction
Implementation Grant Agreement Amendment II, 2020 National Association of Conservation
Districts Dues, District Cost-Share Contract 2019-04 payment, and District Cost-Share Contract
2019-05 payment. A motion was made to approve the October 17, 2019 meeting agenda as revised.
Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously.

Approval of the August 15, 2019 Board Meeting Minutes – Corrections to the September 19,
2019 Board Meeting Minutes include changing “Vice-Chair, Bill Thompson” to “Chair, Larry
Scherger” on the call to order on page 1. A motion was made to approve the September 19, 2019
Dodge Soil and Water Conservation District’s Regular Board of Supervisors Meeting Minutes as
revised.
Motion: David Livingston
Seconded: Glenn Hahn
The motion carried unanimously.

Public Comment

Nancy Peterson, Waisoja Township, Dodge County Resident, reported working with disaster relief
assistance coming to Dodge and Olmsted Counties, and informing the supervisors that a meeting
was held with United Way in Dodge County. Peterson reported working with Dodge County on its
Comprehensive Plan, on the Stagecoach State Trail, and applying for a grant to put in bike trails,
and education activities along U.S. Highway 14 between Dodge Center and Claremont. Peterson
attended Economic Development Authority meetings in Kasson and Dodge Center. Wasioja does not have an Economic Development Authority.

**Partner Agency Reports**

**Natural Resource Conservation Service Report**
Michael Muzzy, District Conservationist, Natural Resource Conservation Service (NRCS), was unable to attend the meeting.

**Dodge County Commissioner’s Report**
Rhonda Toquam, Dodge County District IV Commissioner, was unable to attend the meeting.

Bruce Freerksen entered at 8:10 P.M.

**Treasurer’s Report**

**Approval of the Treasurer’s Financial Statements and Payment of New Bills** – Glenn Hahn, Treasurer, presented the September 2019 Balance Sheet, Revenues of $10,067.73, Expenditures of $17,153.19, and the Aging Summary with a payables total of $1,592.73. The supervisors discussed the Treasurer’s Report. A motion was made to approve the September 2019 Treasurer’s Report, and to approve payment of the bills on the Aging Summary, for a payables total of $1,592.73.

Motion: David Livingston
Seconded: Bruce Freerksen
The motion carried unanimously.

**Unfinished Business**

There was no Unfinished Business.

**New Business**

**Cover Crop Inter-Seeder**
Dean Schrandt, Water Plan Coordinator, Dodge County, informed the supervisors that Dodge County has now accepted responsibility for the enforcement of the buffer law, and the funding associated with it. Funding for the first year of buffer law enforcement has been provided through a grant from then Minnesota Board of Water and Soil Resources with an expiration date of December 31, 2021. Dodge County would like to use these funds to focus on soil health and nitrate reducing practices, along with a monitoring station on Salem Creek and the Middle Fork Zumbro River. Plans include the purchase of a cover crop inter-seeder and the development of a cover-crop installation program covering multiple years. Dodge County would also cover the staffing cost and equipment for a water monitoring site on Salem Creek. The Minnesota Board of Water and Soil Resources Cover Crop Demo Grant was discussed, and how the grant may work with the support of Dodge County.

**Water Monitoring Equipment**
Adam King, District Manager, informed the supervisors that additional water monitoring equipment is needed to complete the water monitoring site and is requesting the authorization to purchase items for the monitoring station in the amount not to exceed $3,230.21. A motion was made to
authorize Adam King, District Manager, to purchase items for the monitoring station in the amount not to exceed $3,230.21.

Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously

Training Request – Fall 2019 Minnesota District Managers Meeting
Adam King, District Manager, is requesting to attend the Fall 2019 Minnesota Managers Meeting on November 19-20, 2019 at the Arrowwood Lodge in Brainard, MN. Cost for registration is $15.00, and lodging would be needed. A motion was made to send Adam King, District Manager, to the Fall 2019 Minnesota District Managers Meeting at a cost of $15.00 for registration, a one-night stay at the Arrowwood Lodge in Brainard, MN and meals.

Motion: David Livingston
Seconded: Bruce Freerksen
The motion carried unanimously.

2019 Minnesota Association of Soil and Water Conservation Districts Annual Convention
Adam King, District Manager, informed the supervisors that the Minnesota Association of Soil and Water Conservation Districts has released information on their 2019 Annual Convention on December 8-10, 2019 at the Doubletree in Bloomington, MN. The supervisors discussed the convention. A motion was made to approve any staff or supervisor, and the 2019 outstanding conservationist of the year, that wishes to attend the 2019 Minnesota Association of Soil and Water Conservation Districts Annual Convention.

Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously.

Other New Business

Audit of the 2018 Financials Letter to Peterson Company
Adam King, District Manager, presented a letter on Dodge Soil and Water Conservation District letterhead to Peterson Company on the Audit of the 2018 Financials. The supervisors reviewed and discussed the letter. A motion was made to sign and send the letter on the Audit of the 2018 Financials to the Peterson Company.

Motion: Glenn Hahn
Seconded: Bruce Freerksen
The motion carried unanimously.

FY2016 Multipurpose Drainage Management Ripley Nitrogen Reduction Implementation Grant Agreement Amendment II
Adam King, District Manager, presented the FY2016 Multipurpose Drainage Management Ripley Nitrogen Reduction Implementation Grant Agreement Amendment II that extends the expiration date for one year, from 12/31/2019 to 12/31/2020. A motion was made to approve, sign and submit the FY2016 Multipurpose Drainage Management Ripley Nitrogen Reduction Implementation Grant Agreement II extending the expiration date of the grant by one year, from 12/31/2019 to 12/31/2020.

Motion: Bruce Freerksen
Seconded: Glenn Hahn
The motion carried unanimously.

October 17, 2019 Dodge SWCD Board of Supervisors meeting minutes

Supervisors: Bill Thompson – Bruce Freerksen– Larry Scherger – David Livingston – Glenn Hahn
2020 National Association of Conservation Districts Dues
Adam King, District Manager, presented the National Association of Conservation District invoice for 2020 dues, and informed the supervisors that $300.00 was paid for 2019 dues. A motion was made that the Dodge Soil and Water Conservation District approves paying $300.00 for 2020 dues to the National Association of Conservation Districts.
Motion: Bruce Freerksen
Seconded: Glenn Hahn
The motion carried unanimously.

District Cost-Share Contract 2019-04 (LMN Family Farms) Payment
LMN Family Farms of Hayfield, MN are requesting payment for District Cost-Share Contract 2019-04 for the installation of a grassed waterway in section 13 of Hayfield Township. The total eligible cost to install the grassed waterway was $2,432.06, and LMN Family Farms are requesting 65%, $1,580.84. A motion was made to approve the payment of District Cost-Share funds from the FY17 SWCD Local Capacity Services Grant for District Cost-Share Contract 2019-04 in the amount of 65% of total eligible costs, $1,580.84 for a grassed waterway for LMN Family Farms.
Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously.

District Cost-Share Contract 2019-05 (LMN Family Farms) Payment
LMN Family Farms of Hayfield, MN are requesting payment for District Cost-Share Contract 2019-05 for the installation of a grassed waterway in section 13 of Hayfield Township. The total eligible cost to install the grassed waterway was $1,353.80, and LMN Family Farms are requesting 65%, $879.97. A motion was made to approve the payment of District Cost-Share funds from the FY17 SWCD Local Capacity Services Grant for District Cost-Share Contract 2019-05 in the amount of 65% of total eligible costs, $879.97 for a grassed waterway for LMN Family Farms.
Motion: Glenn Hahn
Seconded: David Livingston
The motion carried unanimously.

Minnesota Association of Soil and Water Conservation Districts 2019 Resolutions
The Dodge Soil and Water Conservation District Board of Supervisors discussed and voted individually on each of the 18 MASWCD 2019 Resolutions.

There was no Other New Business.

Correspondence & Staff Report
Adam King, District Manager, reported looking for a new timekeeping program that would allow for easier and faster reports. King spoke on the Cedar River Watershed Districts Thank You Luncheon and Tour, and had the supervisors complete the paired based comparison exercise for the One Watershed One Plan – Zumbro River priorities.

Supervisor Reports

Resource Conservation and Development (RC&D) – Bruce Freerksen, District II Supervisor, reported that there was no RC&D meeting.
Minnesota Association of Soil and Water Conservation Districts (MASWCD) – Bill Thompson, District I Supervisor, reported that there was no MASWCD Directors Meeting.

Southeast Minnesota Association of Soil and Water Conservation Districts (SE MASWCD) – Bill Thompson, District I Supervisor, reported attending the SE MASWCD meeting on Monday, September 17, 2019 at the Mike Peterson Farm in Northfield, MN. The SE MASWCD approved payment of $2,000 to the Minnesota Soil Health Coalition.

Dodge County Feedlot Advisory Committee – Glenn Hahn, District V Supervisor, reported that there is a meeting being planned for early November.

One Watershed One Plan – Zumbro – Adam King, District Manager, reported attending the One Watershed One Plan – Zumbro Policy Committee / Advisory Committee Meeting held on Thursday, October 10, 2019 where the prioritization exercise was completed, and the upcoming Waterside Chats were discussed.

One Watershed One Plan – Cedar – Adam King, District Manager, reported that the final version of the plan has been submitted to the Minnesota Board of Water and Soil Resources for 90-day review.

Next Meeting
The next meeting of the Dodge SWCD Board of Supervisors will be Thursday, November 21, 2019 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

Adjournment
Hearing no further business, Bill Thompson, Vice-Chair, called for a motion for adjournment at 12:15 A.M.

Motion: Glenn Hahn
Seconded: Bruce Freerksen
The motion carried unanimously.

Approved: [Signature] Date: 11-21-2019 Recorder: Adam King

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Supervisors: Bill Thompson – Bruce Freerksen – Larry Scherger – David Livingston – Glenn Hahn