



## **Minutes of the June 24, 2014 Regular Board Meeting**

Minutes of the June 24, 2014 Dodge Soil and Water Conservation Districts' Regular Board of Supervisor's meeting, conference room, USDA Service Center, Dodge Center, Minnesota.

The meeting was called to order by Chairman Larry Scherger at 7:15 PM.

**Members Present:** Larry Scherger, Chairman  
Bill Thompson, Vice-chairman  
David Livingston, Secretary  
Glenn Hahn, Treasurer  
Don Hesel, PR&I

**Members Absent:** None

**Others Present:** Brian DeVetter, District Conservationist  
Dean Schrandt, Dodge Co. Environmental Services  
Tom Johnston, District Technician

**Approval of Meeting Agenda** – A motion was made by Hesel, seconded by Thompson, to approve the June 2014 meeting agenda as mailed. The motion carried unanimously.

**Approval of the May 15, 2014 Board Meeting Minutes and June 17, 2014 Special Board Meeting Minutes** – A motion was made by Livingston, seconded by Hesel, to approve the May 15, 2014 regular board meeting minutes and the June 17, 2014 special board meeting minutes as mailed. The motion carried unanimously.

### **Unfinished Business**

**District Manager Position Update** – Dean Schrandt had talked with Adam King. Mr. King indicated he would prefer to start the position at his current salary at the Washington SWCD and was agreeable to the salary increase offered after a favorable six month review. Schrandt reported that he talked with County's HR person and recommended a twelve month probation period. The District currently has a 6 month probation period. Schrandt also has contacted several of the district managers in the area about mentoring Mr. King if he so desired. They indicated that they would be willing to do so.

**Employee Probation Period and Leave Wording Change** – After discussion, a motion was made by Thompson, seconded by Hesel, to change the employee probation period in the District’s employee policy handbook from six (6) months to twelve (12) months with a six month performance review which if favorable would allow the employee to begin using annual and sick leave. The motion carried unanimously.

**District Manager Salary Approval** - A motion was made by Thompson, seconded by Livingston, to approve the hourly wage he is currently making with the Washington SWCD and after a favorable six (6) month performance review to increase that hourly wage by \$0.53 / hr. The motion carried unanimously.

## **New Business**

**Approval of the Treasurer’s Financial Statements and New Bill Payments** –After review and discussion, a motion was made by Livingston, seconded by Hahn, to approve the May 2014 treasurer’s financial statements as presented and to pay all the presented bills which total \$548.12. The motion carried unanimously.

**County Commissioner’s Report** – No Report

**District Conservationist’s Report** – Brian DeVetter reported on the following items:

- EQIP contracts and funding update.
- Discussed EQIP changes that will be implemented next fiscal year.
- Talked with the county’s emergency management director about flood damage in the County.
- Helped the District perform a flood damage assessment.
- Was contacted by the Iowa DNR for an estimate of cover crops planted in the Cedar River Watershed.
- Discussed observed soil loss in the County and cover crops.

**Draft Resolution** – Bill Thompson distributed a draft resolution he prepared concerning Technical Service Area staffing for ag drainage water management. After discussion and a suggested addition, a motion was made by Livingston, seconded by Hahn to approve the resolution with the suggested addition (fiscal cost). The motion carried unanimously.

**Funding Sources Review** – Bill Thompson reviewed and discussed with other board members three funding sources/programs which have open request for proposals; Regional Conservation Partnership, Section 319 (Clean Water Act) and Clean Water Partnership. A motion was made by, Livingston, seconded by Hahn, to prepare an application for the Regional Conservation Partnership Program. The motion carried unanimously.

**DNR Well Monitoring Agreement** – After review, a motion was made by Thompson, seconded by Hesel, to authorize the chairman to sign the DNR Well Monitoring Agreement. The motion carried unanimously.

**Meeting Reports**

Cedar River Watershed District – Livingston reported on the following meeting items:

- Westfield Ditch Group cleanout
- Updated soils information for watershed modeling.
- Permits applied for and permits issued.

Zumbro Watershed Partnership – Thompson reported the following meeting items:

- ZWP membership
- Duane Alberts appointed as a citizen director at large.
- Signage for the Zumbro River is being installed.
- Several public service announcements are out.

Feedlot Advisory Committee – Hahn reported that an application for swine facility has been received and the site will be evaluated by the end of this month.

**Correspondence**

- Flyer for an Ag Drainage Workshop in Mankato June 26<sup>th</sup>.

**Other New Business** – None

**Adjournment**

Being no further business, the meeting was adjourned by Chairman Larry Scherger at 10:30 pm on a motion by Hahn and a second by Thompson.

**Next Meeting**

The next regularly scheduled meeting of the Dodge Soil and Water Conservation Districts' Board of Supervisors will be July 17, 2014 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2<sup>nd</sup> St. SE, Dodge Center, Minnesota.

Approved \_\_\_\_\_ Date \_\_\_\_\_ Recorder: \_\_\_\_\_