



DODGE SOIL AND WATER CONSERVATION DISTRICT

916 2nd Street SE
 Dodge Center, Minnesota 55927
 Phone: 507-374-6364 ext. 3

Minutes of the December 17, 2020 Dodge Soil and Water Conservation District's Regular Board of Supervisor's Meeting

This meeting was held remotely in accordance with Minnesota State Statute Section 13D.021, Subdivision 1 of the Minnesota Open Meeting Law which permits public bodies to hold meetings via telephone or other electronic means when specific conditions are met.

Meeting Link: <https://zoom.us/j/98446740779?pwd=T1U3YWtsTkJFWk90SW5wZ2hjblVYdz09>
 Phone: 1 (312) 626-6799 (Meeting ID: 984 4674 0779, Passcode: 693830)

The meeting was called to order by Chair, Larry Scherger at 7:17 P.M.

Members Present: Larry Scherger, Chair
 Bill Thompson, Vice-Chair
 Glenn Hahn, Treasurer
 David Livingston, Secretary
 Bruce Freerksen, PR&I (Late: in at 9:12 P.M.)

Members Absent: none

Others Present: Richard Alberts, District I Supervisor-Elect, Dodge Soil and Water Conservation District; Adam King, District Manager, Dodge Soil and Water Conservation District; David Copland, Board Conservationist, Minnesota Board of Water and Soil Resources; Gary Kurer, District Conservationist, United States Department of Agriculture – Natural Resources Conservation Service; Laura Newberg, Farm Bill Biologist II, Pheasants Forever; Nancy Peterson, Dodge County Resident;

Approval of Meeting Agenda – Additions to the December 17, 2020 agenda include Sub-Agreement Amendment VI for the Regional Conservation Partnership Program (RCPP) between the Southeast Area SWCD Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District, District Cost-Share Contract 2019-13 (Murray) Amendment, District Cost-Share Contract 2018-14 (Hodgman) Amendment; District Cost-Share Contract 2018-14 (Hodgman) Payment; District Cost-Share Contract 2018-15 (Hodgman) Payment; District Cost-Share Contract 2018-16 (Hodgman) Payment; District Cost-Share Contract 2019-06 (Stroebl) Amendment; District Cost-Share Contract 2019-07 (Stroebl) Amendment; District Cost-Share Contract 2020-07 (Stroebl) Amendment; District Cost-Share Contract 2019-08 (Boysen) Amendment; District Cost-Share Contract 2019-09 (Boysen) Amendment; and Clean Water Fund Cost-Share Contract FY16BIO-03 (Toquam) Amendment. A motion was made to approve the December 17, 2020 meeting agenda as amended.

Motion: David Livingston

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously.

Approval of the November 19, 2020 Board Meeting Minutes – The supervisors discussed the November 19, 2020 board meeting minutes. There were no corrections to the November 19, 2020 board meeting minutes. A motion was made to approve the November 19, 2020 Dodge Soil and Water Conservation District’s Board of Supervisors Meeting Minutes.

Motion: Glenn Hahn

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously.

Public Comment

Nancy Peterson, Dodge County Resident, reported that she is working with CARES Act funding, and that she is giving out scholarships. Peterson is going for the million-dollar challenge through the Destination Medical Center (DMC), and working with local shops, Shop Local, and trying to get grants. Peterson is working through Thrivent Financial to give away a bicycle.

Partner Agency Reports

Natural Resource Conservation Service Report

Gary Kurer, District Conservationist, United States Department of Agriculture (USDA) - Natural Resource Conservation Service (NRCS), reported that Laura Newberg is the new Pheasants Forever Farm Bill Biologist stationed in the Dodge Center Service Center. Newberg previously worked as a Pheasants Forever Farm Bill Biologist in the Willmar Service Center. Dodge county has fifteen Environmental Quality Incentives Program (EQIP) applications, and they are currently being ranked, with the ranking deadline of March 05, 2021. Staff is still working on the Conservation Reserve Program (CRP) applications.

Minnesota Board of Water and Soil Resources Report

David Copeland, Board Conservationist, Minnesota Board of Water and Soil Resources, reported that there were more clean water fund projects applied for than there was funding. Minnesota Management and Budget (MMB) had reported a budget deficit, but has recently updated their financial forecast and now estimate a budget surplus, with the Clean Water Fund is looking better than expected. The Feedlot Regional Conservation Partnership Program (RCPP) is in its last year, with all financial assistance funds exhausted.

Dodge County Commissioner’s Report

Rhonda Toquam, Dodge County District IV Commissioner, was unable to attend the meeting.

New Employee Introduction

Laura Newberg, Farm Bill Biologist II, Pheasants Forever, introduced herself to the supervisors.

Treasurer’s Report

Approval of the Treasurer’s Financial Statements and Payment of New Bills – Glenn Hahn, Treasurer, presented the November 2020, Balance Sheet, Revenues of \$3,879.67, Expenditures of \$27,343.32, the General Ledger, and Aging Summary with a payables total of \$9,922.18. The supervisors discussed the Treasurer’s Report. A motion was made to approve the November 2020

Treasurer's Report, and payment of the bills on the Aging Summary, for a payables total of \$9,922.18.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously.

Unfinished Business

2021 Dodge Soil and Water Conservation District Final Budget Finance Committee

Recommendation

Adam King, District Manager, presented the Finance Committee's recommendation for the 2021 Final Budget. The Finance Committee Members answered questions on their recommendation. The supervisors discussed the Finance Committee's recommendations for the 2021 Final Budget. A motion was made to approve the Finance Committee's 2021 Final Budget Recommendations as presented.

Motion: Bill Thompson

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously.

FY17 SWCD Local Capacity Services Grant (P17-0484) Close-Out

Adam King, District Manager, informed the supervisors that all funds from the FY17 SWCD Local Capacity Services Grant have been exhausted, and the grant should be closed out. King presented the Final Financial Report. A motion was made to authorize Adam King, District Manager, to sign and submit the final Financial Report and close out the FY17 SWCD Local Capacity Services Grant (P17-0484) with the Minnesota Board of Water and Soil Resources.

Motion: David Livingston

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously.

Elections and Redistricting

Adam King, District Manager, led a discussion on elections and redistricting. King spoke with Sheila Vanney, Minnesota Association of Soil and Water Conservation Districts, and informed the supervisors that to be elected by supervisor district, the supervisor district boundaries would be determined by the County Commissioners, and supervisor districts would be based on population. The supervisors discussed elections and redistricting. King was asked to include elections and redistricting on the agenda for the next few months.

New Business

2019 Pay Equity Report

Adam King, District Manager, informed the supervisors that the Dodge Soil and Water Conservation District is required to submit a Pay Equity Report for 2019. A motion was made to

approve, sign and submit the 2019 Pay Equity Report for the Dodge Soil and Water Conservation District.

Motion: David Livingston

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Sub-Agreement Between the Mower Soil and Water Conservation District and the Dodge Soil and Water Conservation District for the FY20-21 Watershed Based Implementation Funding – Cedar – Wapsipinicon Watershed

Adam King, District Manager, presented the supervisors the Sub-Agreement between the Mower Soil and Water Conservation District and the Dodge Soil and Water Conservation District for the Minnesota Board of Water and Soil Resources FY21-21 Watershed Based Implementation Funding – Cedar – Wapsipinicon Watershed. The sub-agreement will allow funds from the grant to be used by the Dodge Soil and Water Conservation District for administration, technical assistance and financial assistance for conservation projects. A motion was made to sign and submit the Sub-Agreement between the Mower Soil and Water Conservation District and the Dodge Soil and Water Conservation District for the Minnesota Board of Water and Soil Resources FY21-21 Watershed Based Implementation Funding – Cedar – Wapsipinicon Watershed.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Sub-Agreement Amendment # V Between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District for the Regional Conservation Partnership Program Lower Mississippi River Feedlot Management

Adam King, District Manager, informed the supervisors that there is a Sub-Agreement Amendment # V between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District for the Regional Conservation Partnership Program Lower Mississippi River Feedlot Management that would extend the expiration date by 5.5 months, from December 31, 2020 to May 15, 2021. A motion was made to sign and submit the Sub-Agreement Amendment # V Between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District for the Regional Conservation Partnership Program Lower Mississippi River Feedlot Management that extends the expiration of the sub-agreement by 5.5 months, from December 31, 2020 to May 15, 2021.

Motion: Glenn Hahn

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Sub-Agreement Amendment # VI Between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District

for the Regional Conservation Partnership Program Lower Mississippi River Feedlot

Management

Adam King, District Manager, informed the supervisors that there is a Sub-Agreement Amendment # VI between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District for the Regional Conservation Partnership Program Lower Mississippi River Feedlot Management that would increase the amount of the sub-agreement by \$69,292.31 to \$302,172.20. A motion was made to sign and submit the Sub-Agreement Amendment # VI Between the Area VII Soil and Water Conservation District Technical Support Joint Powers Board and the Dodge Soil and Water Conservation District for the Regional Conservation Partnership Program Lower Mississippi River Feedlot Management that increases the amount of the sub-agreement by \$69,292.31 to \$302,172.20 once received from the Southeast Soil and Water Conservation District Technical Support Joint Powers Board.

Motion: David Livingston

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Regional Conservation Partnership Program (RCPP) Feedlot Cost-Share Contract

RCPP2020-01 (Currier Bros) Amendment

Ben and Jay Currier of Mantorville, MN are requesting an amendment to RCPP Cost-Share Contract RCPP2020-01 to install a Manure Storage Facility in Section 12 of Milton Township. The current expiration date of the contract is December 31, 2020, and Currier Bros. are requesting to extend the expiration date by 5.5 months, to May 15, 2021. A motion was made to approve the amendment to Regional Conservation Partnership Program (RCPP) Feedlot Cost-Share Contract RCPP2020-01 to extend the expiration date by 5.5 months, from December 31, 2020 to May 15, 2021.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Regional Conservation Partnership Program (RCPP) Feedlot Cost-Share Contract

RCPP2020-01 (Currier Bros Payment

Ben and Jay Currier of Mantorville, MN are requesting final payment for RCPP Cost-Share Contract RCPP2020-01 to install a grassed waterway in Section 12 of Milton Township, and a partial payment for RCPP Cost-Share Contract RCPP2020-01 to install a manure storage facility. The total cost for the grassed waterway was \$8,223.19, with \$5,323.25 as federal match, and Currier Bros. are requesting \$2,152.38 to bring the cost-share amount to 90 percent, and half of what was encumbered for the manure storage facility, totaling \$106,833.72. A motion was made to approve the payment of from the Regional Conservation Partnership Program funds for RCPP Cost-Share Contract RCPP2020-01 in the amount of \$2,152.38 for a grassed waterway, and \$106,833.72 for a manure storage facility for Currier Bros.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: --; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Bruce Freerksen entered at 9:12 P.M.

Personnel Committee Recommendations

Adam King, District Manager, informed the supervisors he has conducted Employee Annual Evaluations, and reviewed the evaluations with the Personnel Committee. The Personnel Committee recommends a step increase for Adam King, District Manager, from Step 2 to Step 1, a step increase for Blaine Delzer, District Technician, from Step 2 to Step 1, and a step increase for Jessica Bakken, District Technician, from Step 5 to Step 4. A motion was made to approve the Personnel Committee recommendations of a step increase for Adam King, District Manager, from Step 2 to Step 1, a step increase for Blaine Delzer, District Technician, from Step 2 to Step 1, and a step increase for Jessica Bakken, District Technician, from Step 5 to Step 4.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

2021 Cost of Living Increase

Adam King, District Manager, presented information on a 2021 cost of living increase, including a 1.3 percent increase for Social Security, and a 2 percent for Dodge County. A motion was made to set the 2021 cost of living increase at 2 percent.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-02 (Pyfferoen) Amendment

Aaron Pyfferoen of Pine Island, MN is requesting an amendment to Cost-Share Contract 2019-02 to install a well decommissioning in Section 13 of Milton Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2019-02 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: David Livingston

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-13 (Murray) Amendment

Ruth Murray of Claremont, MN is requesting an amendment to Cost-Share Contract 2019-13 to install a well decommissioning in Section 33 of Claremont Township. The total estimated cost of the Well Decommissioning was \$1,985.00, encumbering 50% not to exceed \$840.00, and actual costs were \$2,345.00, with 50% totaling \$1,172.50. The amendment would be for an additional \$180.00 to account for the additional costs. A motion was made to approve the amendment to District Cost-Share Contract 2019-13 in the additional amount of \$180.00, not to exceed a total of \$1,172.50 for a well decommissioning for Ruth Murray.

Motion: Bill Thompson

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;
Livingston: Affirmative; Hahn: Affirmative
The motion carried unanimously

District Cost-Share Contract 2019-13 (Murray) Payment

Ruth Murray of Dodge Center, MN is requesting final payment for District Cost-Share Contract 2019-13 to install a well decommissioning in Section 33 of Claremont Township. The total cost for the well decommissioning was \$2,345.00, with \$1,172.50 encumbered. Murray is requesting 50% of total eligible costs not to exceed \$1,172.50. A motion was made to approve the payment of District Cost-Share funds from the FY18 SWCD Capacity Funds for District Cost-Share Contract 2019-13 in the amount of \$1,172.50 for a well decommissioning for Ruth Murray.

Motion: Glenn Hahn
Seconded: Bruce Freerksen
Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;
Livingston: Affirmative; Hahn: Affirmative
The motion carried unanimously

District Cost-Share Contract 2020-09 (O'Brien) Payment

Patrick O'Brien of Kasson, MN is requesting final payment for District Cost-Share Contract 2020-09 to install a grassed waterway in Section 24 of Mantorville Township. The total cost for the grassed waterway was \$9,128.25, with \$1,193.25 encumbered. O'Brien is requesting 9% of total eligible costs not to exceed \$894.69. A motion was made to approve the payment of District Cost-Share funds from the FY18 SWCD Capacity Funds for District Cost-Share Contract 2020-09 in the amount of \$894.69 for a Patrick O'Brien.

Motion: Bill Thompson
Seconded: Bruce Freerksen
Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;
Livingston: Affirmative; Hahn: Affirmative
The motion carried unanimously

District Cost-Share Contract 2018-14 (Hodgman) Amendment

Dan Hodgman of Mantorville, MN is requesting an amendment to Cost-Share Contract 2018-14 to install a water and sediment control basin in Section 19 of Wasioja Township. The total estimated cost of the water and sediment control basin was \$13,257.00, encumbering 65% not to exceed \$8,617.18, and actual costs were \$15,875.25, with 65% exceeding the \$10,000.00 cap. The amendment would be for an additional \$1,382.82 to account for the additional costs. A motion was made to approve the amendment to District Cost-Share Contract 2018-14 in the additional amount of \$1,382.82, not to exceed a total of \$10,000.00 for a water and sediment control basin for Dan Hodgman.

Motion: David Livingston
Seconded: Bill Thompson
Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;
Livingston: Affirmative; Hahn: Affirmative
The motion carried unanimously

District Cost-Share Contract 2018-14 (Hodgman) Payment

Dan Hodgman of Mantorville, MN is requesting final payment for District Cost-Share Contract 2018-14 to install a water and sediment control basin in Section 19 of Wasioja Township. The total cost of the water and sediment control basin was \$15,875.25, with \$10,000.00 encumbered.

Hodgman is requesting 65% of total eligible costs not to exceed the cap of \$10,000.00. A motion was made to approve the payment of District Cost-Share funds from the FY19 SWCD Capacity Funds for District Cost-Share Contract 2018-14 in the amount of \$10,000.00 for a water and sediment control basin for Dan Hodgman.

Motion: Bill Thompson

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2018-15 (Hodgman) Payment

Dan Hodgman of Mantorville, MN is requesting final payment for District Cost-Share Contract 2018-15 to install a water and sediment control basin in Section 19 of Wasioja Township. The total cost of the water and sediment control basin was \$9,583.50, with \$7,874.83 encumbered. Hodgman is requesting 65% of total eligible costs not to exceed of \$6,229.28. A motion was made to approve the payment of District Cost-Share funds from the FY19 SWCD Capacity Funds for District Cost-Share Contract 2018-15 in the amount of \$6,229.28 for a water and sediment control basin for Dan Hodgman.

Motion: Glenn Hahn

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2018-16 (Hodgman) Payment

Dan Hodgman of Mantorville, MN is requesting final payment for District Cost-Share Contract 2018-16 to install a water and sediment control basin in Section 19 of Wasioja Township. The total cost of the water and sediment control basin was \$9,619.25, with \$7,711.46 encumbered. Hodgman is requesting 65% of total eligible costs not to exceed \$6,250.56. A motion was made to approve the payment of District Cost-Share funds from the FY19 SWCD Capacity Funds for District Cost-Share Contract 2018-16 in the amount of \$6,250.56 for a water and sediment control basin for Dan Hodgman.

Motion: Bill Thompson

Seconded: Glenn Hahn

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-06 (Stroebl) Amendment

Donald Stroebl of Dodge Center, MN is requesting an amendment to Cost-Share Contract 2019-06 to install a grassed waterway in Section 13 of Ripley Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2019-06 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-07 (Stroebl) Amendment

Donald Stroebl of Dodge Center, MN is requesting an amendment to Cost-Share Contract 2019-07 to install a grassed waterway in Section 13 of Ripley Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2019-07 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2020-07 (Stroebl) Amendment

Donald Stroebl of Dodge Center, MN is requesting an amendment to Cost-Share Contract 2020-07 to install a grassed waterway in Section 36 of Wasioja Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2020-07 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: David Livingston

Seconded: Bill Thompson

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-08 (Boysen) Amendment

Nathan Boysen of Hayfield, MN is requesting an amendment to Cost-Share Contract 2019-08 to install a grassed waterway in Section 28 of Vernon Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2019-08 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

District Cost-Share Contract 2019-09 (Boysen) Amendment

Nathan Boysen of Hayfield, MN is requesting an amendment to Cost-Share Contract 2019-09 to install a grassed waterway in Section 28 of Vernon Township. The contract expires on December 31, 2020, and the amendment would be to extend the expiration date for one year, to December 31, 2021. A motion was made to approve the amendment to District Cost-Share Contract 2019-09 to extend the expiration date by one year, from December 31, 2020 to December 31, 2021.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Clean Water Fund Cost-Share Contract FY16SB-05 (Underwood) Payment

Dale Underwood of Blooming Prairie, MN is requesting final payment for Clean Water Fund Cost-Share Contract FY16SB-05 to install a saturated buffer in Section 08 of Westfield Township. The total cost for the saturated buffer was \$3,927.77, with \$3,382.50 encumbered. Underwood is requesting 75% of total eligible costs not to exceed \$2,943.58. A motion was made to approve the payment of Clean Water Fund Cost-Share funds from the Dodge Saturated Buffer Implementation Grant for Clean Water Fund Cost-Share Contract FY16SB-05 in the amount of \$2,943.58 for the installation of a saturated buffer for Dale Underwood.

Motion: David Livingston

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Clean Water Fund Cost-Share Contract FY16SB-06 (Underwood) Payment

Dale Underwood of Blooming Prairie, MN is requesting final payment for Clean Water Fund Cost-Share Contract FY16SB-06 to install a saturated buffer in Section 08 of Westfield Township. The total cost for the saturated buffer was \$3,878.12, with \$3,345.38 encumbered. Underwood is requesting 75% of total eligible costs not to exceed \$2,908.59. A motion was made to approve the payment of Clean Water Fund Cost-Share funds from the Dodge Saturated Buffer Implementation Grant for Clean Water Fund Cost-Share Contract FY16SB-06 in the amount of \$2,908.59 for the installation of a saturated buffer for Dale Underwood.

Motion: David Livingston

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Clean Water Fund Cost-Share Contract FY16SB-07 (Underwood) Payment

Dale Underwood of Blooming Prairie, MN is requesting final payment for Clean Water Fund Cost-Share Contract FY16SB-07 to install a saturated buffer in Section 08 of Westfield Township. The total cost for the saturated buffer was \$3,934.10, with \$3,389.93 encumbered. Underwood is requesting 75% of total eligible costs not to exceed \$2,950.58. A motion was made to approve the payment of Clean Water Fund Cost-Share funds from the Dodge Saturated Buffer Implementation Grant for Clean Water Fund Cost-Share Contract FY16SB-07 in the amount of \$2,950.58 for the installation of a saturated buffer for Dale Underwood.

Motion: David Livingston

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Clean Water Fund Cost-Share Contract FY16BIO-03 (Toquam) Amendment

Roger Toquam of Blooming Prairie, MN is requesting an amendment to Clean Water Fund Cost-Share Contract FY16BIO-03 to install a denitrifying bioreactor in Section 29 of Ripley Township. The total estimated cost of the denitrifying bioreactor was \$10,564.96, encumbering 75% not to exceed \$7,923.72, and actual costs were \$13,500.75, with 75% totaling \$10,125.56. The amendment would be for an additional \$2,201.84 to account for the additional costs. Dodge County will reimburse the Dodge Soil and Water Conservation District for the remaining 25%. A motion

was made to approve the amendment to Clean Water Fund Cost-Share Contract FY16BIO-03 in the additional amount of \$2,201.84, not to exceed a total of \$10,125.56 for a denitrifying bioreactor for Roger Toquam.

Motion: Bruce Freerksen

Seconded: David Livingston

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Clean Water Fund Cost-Share Contract FY16BIO-03 (Toquam) Payment

Roger Toquam of Blooming Prairie, MN is requesting final payment for Clean Water Fund Cost-Share Contract FY16BIO-03 to install a denitrifying bioreactor in Section 29 of Ripley Township. The total cost for the denitrifying bioreactor was \$13,500.75, with \$10,125.56 encumbered.

Toquam is requesting 75% of total eligible costs not to exceed \$10,125.56, and the remaining 25% not to exceed \$3,375.19 from Dodge County. A motion was made to approve the payment of Clean Water Fund Cost-Share funds from the Ripley Nitrogen Reduction Multipurpose Drainage Management Grant for Clean Water Fund Cost-Share Contract FY16BIO-03 in the amount of \$10,125.56 for the installation of a denitrifying bioreactor for Roger Toquam, and an additional \$3,375.19 to be reimbursed by Dodge County.

Motion: Bill Thompson

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative; Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Other New Business

Shared Services

Bill Thompson, District I Supervisor, led a discussion and presented information on potential shared services across southeast Minnesota, including what the Dodge Soil and Water Conservation District could provide to other districts, and what other districts could provide.

Correspondence & Staff Report

Adam King, District Manager, reported that the staff have started working remotely twice a week through the month of December 2020. King presented a letter from the Minnesota campaign Finance Board reminding supervisors of the statement of interest requirements.

Supervisor Reports

Root River Policy Committee – Glenn Hahn, District V Supervisor, reported attending the Root River Policy Committee meeting on Monday, November 23, 2020 that was in-person in Preston, MN, and virtually on Zoom. A staff report and financial update were given.

Dodge County Wind LLC. Notice – Glenn Hahn, District V Supervisor, reported receiving a notice on a power transmission line that could potentially run through the southeast portion of Dodge County. This was the line that was to go through Dodge Center, and the project still has to go through the Minnesota Public Utilities Commission.

Dodge County Feedlot Advisory Committee – Glenn Hahn, District V Supervisor, reported that there is a neighbor next to the Currier Bros. project that is looking to extend a grassed waterway through his property.

Finance Committee – Glenn Hahn, District V Supervisor and Bruce Freerksen, District II Supervisor, reported attending the Finance Committee meeting on Wednesday, December 09, 2020 via Zoom. Zoom worked well and the meeting went well.

Resource Conservation and Development (RC&D) – Bruce Freerksen, District II Supervisor, reported attending the RC&D meeting on Monday, November 23, 2020 via Zoom. Zoom didn't work well, and the meeting had many technical problems.

Cedar River Watershed District (CRWD) – David Livingston, District IV Supervisor, reported attending the CRWD meeting on Wednesday, December 16, 2020 via Zoom, where a video was shown thanking Jim Gebhardt for his years as a Mower Soil and Water Conservation District Supervisor, and that Steve Klein, PH, PE, Vice President/Senior Civil Engineer, Barr Engineering Company, has passed away. The CRWD 2021 budget was approved, and the contract for administrative and technical services with the Mower Soil and Water Conservation District has remained the same. Rinke Noonan will remain on retainer. The project resulting from the culverts that were changed in the Dobbins Creek Watershed has now been approved by the CRWD, and the CRWD has requested \$500,000.00 from Hormel. A Section 319 grant was received, and Tim Ruzek showed photos of a stream from an underwater camera.

Drainage Research Forum – Bill Thompson, District I Supervisor, reported attending the Drainage Research Forum on Tuesday, December 01, 2020 that had presenters that spoke on nitrogen and phosphorus. One researcher is looking at phosphorus and nitrogen reduction from denitrifying bioreactors and the different materials they are made with. Research also shows that it takes twenty to thirty years to draw down phosphorus in soil.

Soil Management Summit – Bill Thompson, District I Supervisor, reported attending the Soil Management Summit, formerly the Conservation Tillage Conference, and that it was a very well-run virtual summit. There was a great farmer panel, including a strip till farmer.

Southeast Soil and Water Conservation District Technical Support Joint Powers Board – Larry Scherger, District III Supervisor, reported attended the Southeast Soil and Water Conservation District Technical Support Joint Powers Board on Wednesday, December 16, 2020 via zoom, where it was decided how to address project cost overruns on the feedlot Regional Conservation Partnership Program projects. New officers were elected to serve until the January meeting.

One Watershed One Plan – Zumbro – Larry Scherger, District III Supervisor, reported attending the meeting on Thursday, December 10, 2020 via WebEx where they decided on having a Joint Powers Agreement (JPA) as the organizational structure for implementing the plan.

Next Meeting

The next meeting of the Dodge SWCD Board of Supervisors will be Thursday, January 21, 2020 at 7:15 p.m. to be held remotely via Zoom.

Adjournment

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 10:39 P.M.

Motion: David Livingston

Seconded: Bruce Freerksen

Roll Call Vote: Thompson: Affirmative; Freerksen: Affirmative; Scherger: Affirmative;

Livingston: Affirmative; Hahn: Affirmative

The motion carried unanimously

Approved:  Date: 2/11/2021 Recorder: Adam King