

916 2nd Street SE
Dodge Center, Minnesota 55927
Phone: 507-374-6364 ext. 3

**Minutes of the May 18, 2021 Dodge Soil and Water Conservation District's
Regular Board of Supervisor's Meeting**

United States Department of Agriculture Service Center
916 2nd St. S.E. Dodge Center, MN 55927

The meeting was called to order by Chair, Larry Scherger at 7:20 P.M.

Members Present: Larry Scherger, Chair
Rick Alberts, Vice-Chair
Glenn Hahn, Treasurer
David Livingston, Secretary
Bruce Freerksen, PR&I (Late: in at 7:44 P.M.)

Members Absent: None

Others Present: Adam King, District Manager, Dodge Soil and Water Conservation District;
Nancy Peterson, Dodge County Resident

Approval of May 18, 2021 Meeting Agenda – There were no additions or corrections to the May 18, 2021 Agenda. A motion was made to approve the May 18, 2021 meeting agenda as presented.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried.

Approval of the April 20, 2021 Board Meeting Minutes – The supervisors discussed the April 20, 2021 board meeting minutes. Corrections include adding the Dodge Center Lions Club as the entity that Nancy Peterson, Dodge County Resident, is working with for a Post Prom under Public Comment on page 2. A motion was made to approve the April 20, 2021 Dodge Soil and Water Conservation District's Board of Supervisors Meeting Minutes as corrected.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried.

Public Comment

Nancy Peterson, Dodge County Resident, reported that the legislative session is ending and a special session in mid-June is being planned. Bench³ is working on a program similar to the Career and Technical Education Center at Heintz (CTECH) / P-TECH with any school being able to be a part of the program. The Dodge Center Messenger and Rochester newspaper could promote the P-TECH program with some grants available. The City of Rochester has funding that is going towards offering free swimming, and Peterson wants to see pools in Dodge County offering free swimming as well. Oxbow Park is receiving grant funding, and there is one county park in Dodge County.

Peterson purchased a kayak for a promotion on local sustainability, and continues working with the Rochester Area Foundation, Rochester Community and Technical College, and Winona State.

Bruce Freerksen Entered the Meeting at 7:44 P.M.

Partner Agency Reports

Dodge County Commissioner's Report

John Allen, Dodge County District I Commissioner, was unable to attend the meeting.

Natural Resource Conservation Service Report

Gary Kurer, District Conservationist, United States Department of Agriculture (USDA) - Natural Resource Conservation Service (NRCS), was unable to attend the meeting.

Minnesota Board of Water and Soil Resources Report

David Copeland, Board Conservationist, Minnesota Board of Water and Soil Resources (BWSR), was unable to attend the meeting.

Treasurer's Report

Approval of the Treasurer's Financial Statements and Payment of New Bills – Glenn Hahn, Treasurer, presented the April 2021 financial report, including the Balance Sheet, Revenues of (\$14,687.72), Expenditures of \$20,762.27, the General Ledger, and Aging Summary, with a payables total of \$7,335.34. King explained that there were three checks that were cashed twice totaling \$22,479.84. King visited Citizen's State Bank and spoke with the manager. The manager could not figure out exactly how this happened, but figures that the checks were first deposited through mobile deposit, then found at a later date, taken to their bank and deposited a second time. The manager said there are no safeguards in place to prevent someone from depositing a check through mobile deposit, and later depositing the check at their bank when it's a bank other than Citizen's State Bank. The supervisors discussed the Treasurer's Report. A motion was made to approve the April 2021 Treasurer's Report, and payment of the bills on the Aging Summary, for a payables total of \$7,335.34.

Motion: David Livingston

Seconded: Bruce Freerksen

The motion carried.

Unfinished Business

There was no Unfinished Business

New Business

Joint Powers Agreement for the Watershed Alliance for the Greater Zumbro (WAGZ)

Adam King, District Manager, presented the Joint Powers Agreement (JPA) for the Watershed Alliance for the Greater Zumbro (WAGZ). King informed the supervisors that this JPA is based off of and is very similar to the Memorandum of Agreement that they are using in the Cedar – Wapsipinicon Watershed, and the JPA that is being used in the Root River Watershed. The supervisors discussed the JPA for the WAGZ. A motion was made to sign and submit the Joint

Powers Agreement for the Watershed Alliance for the Greater Zumbro and appoint Larry Scherger, District III Supervisor, to the Policy Advisory Committee, and appoint Bruce Freerksen, District II Supervisor, as the Alternate to serve when Scherger is unable.

Motion: David Livingston

Seconded: Glenn Hahn

The motion was carried.

Independent Contractor Agreement

Adam King, District Manager, presented an Independent Contractor Agreement between the Dodge Soil and Water Conservation District and Timothy Moenning. The contract would start May 18, 2021, with Timothy Moenning using his own tractor and the Dodge Soil and Water Conservation District paying the Minnesota Department of Labor and Industry's prevailing wage of \$47.70 per hour. The supervisors discussed the independent contractor agreement. A motion was made to sign and approve the Independent Contractor Agreement between the Dodge Soil and Water Conservation District and Timothy Moenning for installing cover crops at an hourly rate of \$47.70 starting May 18, 2021.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

The motion carried.

District Cost-Share Contract 2021-03 (Kyllo) Encumbrance

James Kyllo of Hayfield, MN is requesting financial assistance for Cost-Share Contract 2021-03 to install a grassed waterway and water and sediment control basin (WASCoB) in Section 03 of Vernon Township. The total estimated cost of the practices are \$14,362.00, and Kyllo is requesting 65%, not to exceed \$9,335.30. A motion was made to approve the encumbrance of District Cost-Share funds for Cost-Share Contract 2021-03 in the amount of 65% of total eligible costs, not to exceed \$9,335.30 for a grassed waterway and a water and sediment control basin for James Kyllo.

Motion: Glenn Hahn

Seconded: Rick Alberts

The motion carried.

Dodge County 2021 Appropriation Request Letter

Adam King, District Manager, presented an appropriation request letter to Dodge County for the 2021 appropriation. A motion was made to sign and send the 2021 appropriation request letter to Dodge County.

Motion: David Livingston

Seconded: Bruce Freerksen

The motion was carried.

Other New Business

There was no Other New Business

Correspondence & Staff Report

Adam King, District Manager, reported that Blaine Delzer has been busy completing buffer compliance checks, running the no-till drill program, and Jessica Bakken has been out in the field completing surveys and designs for conservation projects, as well as overseeing ongoing construction projects. King presented the 2020 Nation Association of Conservation Districts

(NACD) Annual Report, the National Conservation Foundation (NCF) Annual Report, and the Minnesota Land Trust Mid-Year Report. King informed the supervisors that the Local Work Group meeting will be held on Wednesday, June 2, 2021 at 8:00 A.M. either at Riverland College in Austin, or remotely on Zoom.

Supervisor Reports

Dodge County Feedlot Advisory Committee – Glenn Hahn, District V Supervisor, reported that there is no Dodge County Feedlot Advisory Committee meeting currently scheduled.

Root River Policy Committee – Glenn Hahn, District V Supervisor, reported that there is no Root River Policy Committee meeting currently scheduled.

Cedar River Watershed District (CRWD) – David Livingston, District IV Supervisor, reported attending the CRWD meeting where flood reduction projects of \$500,000 were approved, and a 16-year Section 319 grant was received for the Dobbins Creek watershed. They are looking to hire University of Minnesota students to complete an Index of Biologic Integrity (IBI) on Dobbins Creek. James Fett gave a water monitoring report, and the district continues working with new legislators.

Cedar – Wapsipinicon Policy Advisory Committee – David Livingston, District IV Supervisor, reported attending the Policy Advisory Committee for the Cedar – Wapsipinicon watershed on Wednesday, May 5, 2021 where they received an update on implementation, reviewed the project ranking sheet, and heard about potential projects.

Resource Conservation and Development (RC&D) – Bruce Freerksen, District II Supervisor, reported the next RC&D meeting is to be held on Monday, May 24, 2021.

Watershed Alliance for the Greater Zumbro (WAGZ) Policy Committee – Larry Scherger, District III Supervisor, reported attending the Thursday, May 13, 2021 meeting was canceled and that the next WAGZ Policy Committee meeting will be Thursday, June 10, 2021.

Next Meeting

The next meeting of the Dodge Soil and Water Conservation District Board of Supervisors will be Tuesday, June 15, 2021 at 7:15 p.m. to be held in the conference room of the United States Department of Agriculture (USDA) Service Center, 916 2nd Street S.E., Dodge Center, MN.

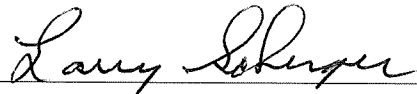
Adjournment

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 9:53 P.M.

Motion: David Livingston

Seconded: Rick Alberts

The motion carried.

Approved:  Date: 6-15-21 Recorder: Adam King