



# Dodge Soil and Water Conservation District

916 2nd Street SE

Dodge Center, Minnesota 55927

Phone: 507-374-6364 ext. 3

www.dodgeswcd.org

## Minutes of the April 18, 2023 Dodge Soil & Water Conservation District Special Board of Supervisors Meeting

*The meeting was called to order by Larry Scherger, Board Chair, at 7:22 P.M.*

**Members Present:** Larry Scherger, Chair  
Rick Alberts, Vice-Chair  
Glenn Hahn, Treasurer  
David Livingston, Secretary

**Members Absent:** Bruce Freerksen, PR&I

**Others Present:** Adam King, District Manager, Dodge Soil and Water Conservation District; Samantha Rojo, Administrative Professional, Dodge Soil and Water Conservation District; Nathan Bird, District Conservationist, United States Department of Agriculture (USDA) Natural Resource Conservation Service (NRCS); Nancy Peterson, Dodge County Resident.

**Approval of Meeting Agenda:** Additions to the April 18, 2023 board meeting agenda include WAGZ Cost-Share Contract 2023-WAGZ-DC-05 Encumbrance and WAGZ Cost-Share Contract 2023-WAGZ-DC-02 Encumbrance. A motion was made to approve the April 18, 2023 meeting agenda, as amended.  
Motion: David Livingston  
Seconded: Glenn Hahn  
The motion carried unanimously.

**Approval of the March 21, 2023 Board Meeting Minutes:** The supervisors discussed the March 21, 2023 board meeting minutes. There was a correction made to page 5 where 'Cedar River Watershed District' should have read 'Cedar Wapsipinicon Watershed Policy Committee' under the supervisor report from David Livingston. A motion was made to approve the March 21, 2023 Dodge Soil and Water Conservation District's Regular Board of Supervisors Meeting Minutes, as corrected.  
Motion: David Livingston  
Seconded: Rick Alberts  
The motion carried unanimously.

### Partner Agency Reports

#### Minnesota Board of Water and Soil Resources (BWSR) Report

David Copeland, Board Conservationist, Minnesota Board of Water and Soil Resources, was unable to attend the meeting.

April 18, 2023 Dodge SWCD Board of Supervisors Meeting Minutes

Page 1 of 4

**SUPERVISORS: RICK ALBERTS – BRUCE FREERKSEN – LARRY SCHERGER – DAVID LIVINGSTON – GLENN HAHN**

## **Natural Resource Conservation Service Report**

Nathan Bird, District Conservationist, United States Department of Agriculture (USDA) - Natural Resource Conservation Service (NRCS), informed the supervisors that the warmer weather has been helpful in being able to get in the field to look at projects with Jarod Matzke, Soil Conservation Technician. Bird noted that there are 6 EQIP applications approved for funding, one being complete, and the other five being a couple weeks from wrap-up. Bird added that funds from the Conservation Stewardship Program (CSP) will be carrying over, and after the April 7<sup>th</sup> CRP general signup closed there were no accepted applications. Bird told the Supervisors about the 4/11-4/14 NRCS meeting in Nisswa, MN that he and Jarod Matzke attended, and concluded by informing the Supervisors that Jessica Beske, District Conservationist in the Austin Field Office, accepted the NRCS Team Lead position in Mankato.

## **Dodge County Commissioner's Report**

John Allen, Dodge County District I Commissioner, was unable to attend the meeting.

## **Treasurer's Report**

### **Approval of the Treasurer's Financial Statements, Payment of New Bills**

Glenn Hahn, Treasurer, presented the March 2023 Financial Report, including the Balance Sheet, Revenues of \$47,431.88, Expenditures of \$50,879.21, the General Ledger and Aging Summary, with payables total of \$4,826.33. The supervisors discussed the treasurer's report. A motion was made to approve the March 2023 Treasurer's Report and bills on the Aging Summary, for payables total of \$4,826.33.

Motion: Rick Alberts

Seconded: David Livingston

The motion carried unanimously.

## **New Business**

### **Remote Computer and Server Management**

Adam King, District Manager, informed the supervisors that the IT firm supporting our office, TechRight Services Inc., has notified us of an increasing cost to the remote server management. King explained that in the past, TechRight Services Inc. has absorbed the cost, however, it is now a cost they must pass along to their customers. King presented the cost of remote computer/server management, which he noted would be increasing from \$3.50 per station (\$31.50 per month) to \$3.80 per station (\$34.20 per month). A motion was made to approve the price increase from TechRight Services Inc. for remote computer and server management.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously.

## **Other New Business**

### **WAGZ Cost-Share Contract 2023-WAGZ-DC-05 (Humphrey) Encumbrance**

Cari Humphrey of Kasson, MN has requested cost-share assistance from the Dodge Soil and Water Conservation District for the installation of a 412-Grassed Waterway to be installed in Section 1 of Canisteo Township. The estimated cost for the practice is \$11,138.00, and Humphrey is requesting to encumber 27% using WAGZ Watershed Based Implementation Funding, not to exceed \$3,052.20. A motion was made to approve the encumbrance of cost-share contract 2023-WAGZ-DC-05 for Cari Humphrey, to install a 412-Grassed Waterway at 27% of the total cost of the project, not to exceed \$3,052.20 from the WAGZ Watershed Based Implementation Funding.

Motion: Glenn Hahn

Seconded: David Livingston

The motion carried unanimously.

April 18, 2023 Dodge SWCD Board of Supervisors Meeting Minutes

Page 2 of 4

**SUPERVISORS: RICK ALBERTS – BRUCE FREERKSEN– LARRY SCHERGER – DAVID LIVINGSTON – GLENN HAHN**

### **WAGZ Cost-Share Contract 2023-WAGZ-DC-02 (Edgar) Encumbrance**

Dennis Edgar of Kasson, MN has requested cost-share assistance from the Dodge Soil and Water Conservation District for the installation of a 412-Grassed Waterway to be installed in Section 16/17 of Canisteo Township. The estimated cost for the practice is \$27,610.00, and he is requesting to encumber 17% using WAGZ Watershed Based Implementation Funding, not to exceed \$4,671.00. A motion was made to approve the encumbrance of cost-share contract 2023-WAGZ-DC-02 for Dennis Edgar to install a 412-Grassed Waterway at 17% of the total cost of the project, not to exceed \$4,671.00 from WAGZ Watershed Based Implementation Funding.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously.

### **Correspondence & Staff Report**

Adam King, District Manager, informed the supervisors that the MASWCD Call for Resolutions is active and any new resolutions the supervisors would like considered should be proposed at the May board meeting, so they are on schedule for the July 21, 2023 due date. King added that he has been working on contacting landowners to gauge interest on cover crops to be installed and thinks there could be about 1,100 acres signed up initially. King relayed that Jessica Klingfus, District Technician, is working on adding projects to the list and that she will be having more encumbrances at the next meeting. Samantha Rojo, Administrative Professional, has been working on Envirothon planning and quarterly payroll tasks.

King also presented a vehicle repair quote for an O2 sensor replacement to the supervisors; the district's Ford Focus was the vehicle in question, and the supervisors agreed that staff should move forward with the appointment to have it repaired.

### **Supervisor Reports**

#### **Glenn Hahn, District V Supervisor**

Glenn Hahn, District V Supervisor, did not provide a report.

#### **David Livingston, District IV Supervisor**

David Livingston, District IV Supervisor, reported attending the Cedar River Watershed District meeting March 22<sup>nd</sup> and although he had to leave early, he noted that there was an open hearing regarding a large landowner easement, as well as an outline of the CRWD Austin outreach plan, presented by Tim Ruzek.

#### **Bruce Freerksen, District II Supervisor**

Bruce Freerksen, District II Supervisor, was not present to provide a report

#### **Larry Scherger, District III Supervisor**

Larry Scherger, District III Supervisor, did not provide a report.

#### **Rick Alberts, District I Supervisor**

Rick Alberts, District I Supervisor, reported attending the April 4<sup>th</sup> Supervisor Orientation & Training held at Olmsted County Public Works.

### **Next Meeting**

The next meeting of the Dodge Soil and Water Conservation District Board of Supervisors will be held Tuesday, May 16, 2023 at 7:15 p.m. in the conference room of the United States Department of Agriculture (USDA) Service Center, 916 2<sup>nd</sup> Street SE, Dodge Center, MN.

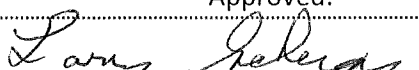
**Adjournment**

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 8:57 P.M.

Motion: David Livingston

Seconded: Rick Alberts

The motion carried unanimously.

Approved:	Date:	Recorder:
	5-16-23	Samantha Rojo

April 18, 2023 Dodge SWCD Board of Supervisors Meeting Minutes