



**Minutes of the November 15, 2018 Dodge Soil and Water Conservation District's
Regular Board of Supervisor's Meeting**

Dodge Center USDA Service Center Conference Room
Dodge Center, Minnesota

The meeting was called to order by Chair, Larry Scherger at 7:17 P.M.

Members Present: Larry Scherger, Chair
Bill Thompson, Vice-Chair
David Livingston, Secretary
Bruce Freerksen, PR&I
Glenn Hahn, Treasurer

Members Absent: none

Others Present: Adam King, District Manager, Dodge Soil and Water Conservation District
Rhonda Toquam, District IV Commissioner, Dodge County
Jessica Bakken, District Technician, Dodge Soil and Water Conservation
District

Approval of Meeting Agenda – Additions to the agenda include Cost-Share Contract 2018-14 (Hodgman) Encumbrance, Cost-Share Contract 2018-15 (Hodgman) Encumbrance, Cost-Share Contract 2018-16 (Hodgman) Encumbrance, and the 2005 Dodge Ram 1500 repairs. A motion was made to approve the November 15, 2018 meeting agenda as amended.

Motion: Glenn Hahn

Seconded: Bruce Freerksen

The motion carried unanimously.

Approval of the October 25, 2018 Board Meeting Minutes – There was discussion on the October 25, 2018 Board Meeting Minutes. There were no corrections to the October 25, 2018 board meeting minutes. A motion was made to approve the October 25, 2018 Dodge Soil and Water Conservation District's regular Board of Supervisors Meeting Minutes as presented.

Motion: Bruce Freerksen

Seconded: Bill Thompson

The motion carried unanimously.

Staff Presentation

National Conservation Planning Boot Camp / 2018 Minnesota Board of Water and Soil Resources Academy

Jessica Bakken, District Technician, thanked the supervisors for allowing her the time to attend the three-week 2018 National Conservation Planning Boot Camp in Lincoln, Nebraska, and the 2018 Minnesota Board of Water and Soil Resources Academy at Breezy Point Resort. Bakken described the National Conservation Planning Boot Camp, told what she had learned, and her

experiences from the boot camp. Bakken informed the supervisors that she attended sessions on pollution reduction estimators, outreach, and the Reinvest In Minnesota program at the Minnesota Board of Water and Soil Resources Academy. Bakken reported that two Conservation Reserve Enhancement Program (CREP) easements have been recorded.

Partner Agency Reports

Dodge County Commissioner's Report

Rhonda Toquam, Dodge County District IV Commissioner, reported that the Dodge County Commissioners have set the preliminary budget increase at five percent, but are still working out the final budget. The state has many unfunded mandates that must be included into the final budget. Toquam informed the supervisors that the Dodge County Wind Farm Transmission Line Project took public comment through the Public Utilities Commission, and are working on road agreements with the county engineer. Results from the Comprehensive Economic and Development Plan have been made available. The Zumbro Watershed Partnership (ZWP) has voted to dissolve. There is about \$25,000 left in the ZWP account, and plan to have it closed out by the end of the year. These funds must be given to a non-profit 501c3, and a sub-committee has been established to determine where the funds will be dispersed.

Natural Resource Conservation Service Report

Michael Muzzy, District Conservationist, Natural Resource Conservation Service (NRCS) was unable to attend the meeting.

There were no other partner agency reports.

Treasurer's Report

Approval of the Treasurer's Financial Statements and Payment of New Bills – Glenn Hahn, Treasurer, presented the October 2018 Balance Sheet, Revenues of \$24,523.08, Expenditures of \$34,897.69, and the Aging Summary, with a payables total of \$893.71. A motion was made to approve the October 2018 Treasurer's Report, and to approve payment of the bills on the Aging Summary, for a payables total of \$893.71.

Motion: Bruce Freerksen
Seconded: Bill Thompson
The motion carried unanimously

Unfinished Business

FY19 Non-Structural Land Management Practices Cost-Share Program

Adam King, District Manager, presented the revised Non-Structural Land Management Practices Request Form. The supervisors discussed the program. A motion was made to approve and sign the FY19 Non-Structural Land Management Practices Cost-Share Program.

Motion: Bill Thompson
Seconded: David Livingston
The motion carried unanimously

New Business

2019 Draft Budget

Adam King, District Manager, presented the 2019 Draft Budget. The supervisors discussed the budget.

District Cost-Share Contract 2014-02 (Holt) Partial Payment

Adam King, District Manager, informed the supervisors that Warren Nolt of Dodge Center, MN is requesting a partial payment of District Cost-Share Contract 2014-02 for a feedlot fix / animal waste storage facility. Total eligible expenses came to \$110,000.00, a total financial assistance of 75% would be \$82,500.00 coming from the FY14 State Cost-Share Feedlot Fund Grant. A motion was made to approve a partial payment in the amount of \$82,500.00 for District Cost-Share Contract 2014-02 to Warren Nolt for the installation of a feedlot fix / animal waste storage facility.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously

New Truck Purchase

Adam King, District Manager, presented options and costs for an F250 from Krejci Ford in Blooming Prairie. The supervisors discussed a new truck, a new ATV, how the ATV would be hauled, and where the ATV would be stored. The supervisors requested King to speak with staff and return with recommendations.

Dodge Soil and Water Conservation District Staff Job Approval Authority (JAA)

Adam King, District Manager, explained to the supervisors what Job Approval Authority (JAA) is and how it is obtained. King reviewed what level of JAA each staff and informed the supervisors of his plan on staff JAA moving forward.

Other New Business

District Cost-Share Contract 2018-14 (Hodgman) Encumbrance

Adam King, District Manager, informed the supervisors that Dan Hodgman of Mantorville, MN is requesting cost-share for a water and sediment control basin. Total estimated costs are \$13,275.20, and is requesting to encumber 65%, or \$8,617.18. A motion was made to approve the encumbrance of \$8,617.18 for District Cost-Share Contract 2018-14 for Dan Hodgman for the installation of a water and sediment control basin.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously

District Cost-Share Contract 2018-15 (Hodgman) Encumbrance

Adam King, District Manager, informed the supervisors that Dan Hodgman of Mantorville, MN is requesting cost-share for a water and sediment control basin. Total estimated costs are \$12,115.13, and is requesting to encumber 65%, or \$7,874.83. A motion was made to approve the encumbrance of \$7,874.83 for District Cost-Share Contract 2018-15 for Dan Hodgman for the installation of a water and sediment control basin.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously

District Cost-Share Contract 2018-16 (Hodgman) Encumbrance

Adam King, District Manager, informed the supervisors that Dan Hodgman of Mantorville, MN is requesting cost-share for a water and sediment control basin. Total estimated costs are \$11,863.78, and is requesting to encumber 65%, or \$7,711.46. A motion was made to approve the encumbrance of \$7,711.46 for District Cost-Share Contract 2018-16 for Dan Hodgman for the installation of a water and sediment control basin.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously

There was no Other New Business.

Correspondence & Staff Report

Adam King, District Manager, reminded the supervisors to turn in their completed National Association of Conservation Districts Annual Survey, and will complete and submit on behalf of the district. King informed the supervisors that Wells Fargo will not increase the credit card limit. The supervisors instructed King to cancel the Wells Fargo credit card and look into getting one with Citizens State Bank of Hayfield. King presented the Minnesota Land Trust's Annual Report.

Supervisor Reports

Minnesota Association of Soil and Water Conservation Districts (MASWCD) – Bill Thompson, District I Supervisor, reported that Troy Daniels, State Conservationist, USDA NRCS, spoke on the Minnesota Reorganizational Plan, and going to Conservation Planning Areas, with the southeast Area Office in Faribault. Joe Martian, State Executive Director, USDA FSA, attended and spoke on county office lease agreements and the proposed merger of some parts of FSA and NRCS.

Resource Conservation and Development (RC&D) – Bruce Freerksen, District II Supervisor, reported that the next RC&D meeting will be held on November 26, 2018.

One Watershed One Plan – Root River Policy Committee – Glenn Hahn, District V Supervisor, reported that there is no scheduled meeting.

Dodge County Feedlot Advisory Board – Glenn Hahn, District V Supervisor, reported that there is no scheduled meeting.

Minnesota Agricultural Water Quality Certification Program (MAWQCP) – Glenn Hahn, District V Supervisor, reported going through the MAWQCP process of having his farm looked at and reviewed. Hahn stated that it was an easy program to qualify for and the process was simple. The only disagreement was with their fall Nitrogen application.

Cedar River Watershed District (CRWD) – David Livingston, District IV Supervisor, reported that the CRWD has been holding Special Board Meetings to continue to move projects forward.

One Watershed One Plan - Cedar Policy Committee – David Livingston, District IV Supervisor, reported attending the meeting on Wednesday, November 07, 2018, and that the plan is moving forward. Many maps and the Implementation Table were presented.

Dodge County Feedlot Flyer – David Livingston, District IV Supervisor, reported receiving the Dodge County Feedlot Flyer, and presented it to the supervisors.

Next Meeting

The next meeting of the Dodge SWCD Board of Supervisors will be Thursday, December 20, 2018 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

Adjournment

Hearing no further business, Larry Scherger, Chair, called for a motion for adjournment at 11:26 P.M.

Motion: David Livingston

Seconded: Glenn Hahn

The motion carried unanimously.

Approved:  Date: 12-20-18 Recorder: Adam King

November 15, 2018 Dodge SWCD Board of Supervisors meeting minutes Page 5 of 5

Supervisors: Bill Thompson – Bruce Freerksen– Larry Scherger – David Livingston – Glenn Hahn

