



Grant Progress Report

SWCD Local Capacity Services 2022

Grant Title: 2022 - SWCD Local Capacity Services (Dodge SWCD)

Grant Award (\$): \$120,857.00

Grant Execution Date: 12/08/2021

Grant ID: P22-6099

Required Match (%): 0

Grant End Date: 12/31/2024

Grantee: Dodge SWCD

Required Match (\$): \$0.00

Fiscal Agent:

Grant Day-to-Day Contact: Adam King

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$120,857.00	\$93,215.13	\$27,641.87
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$120,857.00	\$93,215.13	\$27,641.87

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Soil Erosion / Excess Nutrients - Administration	Administration/Coordination	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$55,000.00	\$54,534.93	\$465.07	N
Soil Erosion / Excess Nutrients - District	Agricultural Practices	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$20,000.00		\$20,000.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Cost-Share							
Soil Erosion / Excess Nutrients - Water Monitoring Staff	Monitoring/Data Collection	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00		\$5,000.00	N
Soil Erosion / Excess Nutrients - Water Monitoring Sample Analysis	Monitoring/Data Collection	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$2,857.00		\$2,857.00	N
Soil Erosion / Excess Nutrients - Watershed Planning	Planning and Assessment	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00	\$5,268.39	(\$268.39)	N
Soil Erosion / Excess Nutrients - Office Supplies/IT Expenditures	Supplies/Equipment	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00	\$5,031.57	(\$31.57)	N
Soil Erosion / Excess Nutrients - Technical Assistance	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$28,000.00	\$28,380.24	(\$380.24)	N

Grant Activities

Activity Name: Soil Erosion / Excess Nutrients - Administration

Activity Category: Administration/Coordination **Staff time?:** Yes

Description: Dodge County Comprehensive Water Management Plan Objective #4: Landowners, governments, and businesses will comply with applicable regulations, Core Activity # 73, and 74, Cedar - Wapsipinicon Comprehensive Watershed Management Plan Section 7.4.1 - Fiscal Agent and Administration, and administrative activities identified in table 7-2, Root River Comprehensive Watershed Management Plan Section 5.4 - Administration and Coordination on page 5-30 all identify administration as a need in their respective plans.

Funds from this grant would be supplementing a portion of a Administrative Professional position that would be responsible for providing administrative support to the Dodge Soil and Water Conservation District. Previously the Dodge Soil and Water Conservation District previously had no administrative support staff, and will be able to better comply with grant and financial regulations and policies.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$55,000.00	\$54,534.93	\$465.07	12/31/2023	N

Actual Results

As of 12/31/2022, Samantha Rojo, Administrative Professional, has spent 491.25 hours at an hourly rate of \$55.74 on administrative services needed to carry out State Statute 103C. In total, \$27,382.28 was spent on administration for the FY22 Local Capacity Services Grant in 2022.

No grant funds were spent on administration in 2021.

In 2023, Samantha Rojo, Administrative Professional, spent 402.5 hours at an hourly rate of \$67.46, totaling \$27,152.65, on administrative services needed to carry out State Statute 103C.

In total, \$54,534.93 was spent on administrative activities and services to carry out State Statute 103C, including bookkeeping, and maintaining financial and administrative records.

Activity Name: Soil Erosion / Excess Nutrients - District Cost-Share

Activity Category: Agricultural Practices

Staff time?: No

Description: Accessory Activities #54, 55, & 56

This grant will be used for financial assistance through the District Cost-Share Program.

Financial assistance through the District Cost-Share Program will be used on any project showing a soil health, water quality, or public health benefit. Projects include but are not limited to grassed waterways, water and sediment control basins, feedlot fixes, grade stabilization structures, cover crops and well decommissioning. This grant activity will later be broken out to groundwater practices (well decommissioning), and urban practices (bio-infiltration)

All cost-share / financial assistance will be funded from the FY22 Soil and Water Conservation District Local Capacity Fund Grant and will follow Minnesota Board of Water and Soil Resources requirements for financial assistance. Each project will require a cost-share application to be filled out and signed by the land owner / land occupier, and technical representative prior to being taken to the Dodge Soil and Water Conservation District Board of Supervisors for approval and encumbrance

STRUCTURAL COST-SHARE

- Max cost-share rate of 75% for practices with a pollution load reduction.
- Well sealing – maximum cost-share rate of 50% not to exceed \$2,000 per well.
- Other similar funding may be available to qualifying landowners through the NRCS EQIP or watershed implementation funding.
- Inspections will be conducted according to the Minnesota Board of Water and Soil Resources Requirements

STRUCTURAL COST-SHARE

- Cover Crops (NRCS Practice Standard 340)
- The Dodge SWCD will use a flat rate, based on the current EQIP rate (Currently \$34.61/Acre for FY21).
- Non-structural practice contract will be for 3 years with a total maximum of 50 acres.
- A one-time payment will be made the first year after the cover-crops have been installed, with inspections every year after to ensure compliance with the contract.
- Cannot be enrolled in any other program for same activity

Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$20,000.00		\$20,000.00		N
Actual Results						
No funds have been spent for this grant.						
As of 12/31/2023, the Dodge Soil and Water Conservation District hasn't spent any funds from the FY22 SWCD Local Capacity Funds on the District Cost-Share Program.						

Activity Name: Soil Erosion / Excess Nutrients - Office Supplies/IT Expenditures

Activity Category: Supplies/Equipment **Staff time?:** No

Description: Dodge County Comprehensive Water Management Plan Activity number 73, and work towards carrying out the efforts related to Minnesota State Statute 103C.

Grant funds will be used to purchase supplies, services, equipment, and furniture related to carrying out educational/outreach events, monitoring activities, and office tasks, including but not limited to, office supplies, office furniture, internet, data plan for survey equipment, and phones.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00	\$5,031.57	(\$31.57)	08/29/2023	N

Actual Results

No funds have been spent for this grant.

In 2023, the Dodge Soil and Water Conservation District spent a total of \$5,031.57 on IT services, internet, mobile data for surveying, and computer license fees.

Activity Name: Soil Erosion / Excess Nutrients - Technical Assistance

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Dodge County Comprehensive Water Management Plan Priority #1: Fertilizers and herbicides from agricultural fields seeping in to drinking water, #4: Soil, Fertilizers and herbicides from agricultural fields flowing into river and streams, #6: Flash flooding or the quick rise and fall of water and storm water management, Objective #9: Landowners with highly erodible land will manage their land to soil loss tolerance, and Core Activities # 45.

This grant will help supplement the Board of Water and Soil Resources Conservation Cost-Share Grant, and will be used for staff time on technical assistance for the design and installation of conservation practices eligible for the District Cost-Share financial assistance program. Financial assistance funds will be from another activity of the Local Capacity Services grant and/or the Federal EQIP or CSP.

Budget Details

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Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$28,000.00	\$28,380.24	(\$380.24)	12/31/2022	N

Actual Results

As of 12/31/2022, Jessica Klingfus, District Technician, spent 412.25 hours on technical assistance at an hourly rate of \$57.84, totaling \$23,844.54, and Adam King, District Manager, spent a total of 65 hours on technical assistance at an hourly rate of \$69.78, totaling \$4,535.70. In total, \$28,380.24 was spent on technical assistance for the FY22 Local Capacity Services grant.

No grant funds were spent on technical assistance in 2021.

Activity Name: Soil Erosion / Excess Nutrients - Water Monitoring Sample Analysis

Activity Category: Monitoring/Data Collection

Staff time?: No

Description: Dodge County Comprehensive Water Management Plan Objective #1: Track water quality trends in local drinking water aquifers and public waters, and Core Activities # 18 and 19, and Accessory Activities #28, and 33.

This grant will provide funding to analyze water quality samples collected in a targeted watershed.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$2,857.00		\$2,857.00		N

Actual Results

No funds have been spent for this grant.

As of 12/31/2023, the Dodge Soil and Water Conservation District hasn't spent any funds from the FY22 SWCD Local Capacity Funds on the District Water Monitoring Program.

Activity Name: Soil Erosion / Excess Nutrients - Water Monitoring Staff

Activity Category: Monitoring/Data Collection

Staff time?: Yes

Description: Dodge County Comprehensive Water Management Plan Objective #1: Track water quality trends in local drinking water aquifers and public waters, and Core Activities # 18 and 19, and Accessory Activities #28, and 33.

This grant will provide funding for staff to maintain a water quality monitoring site in a targeted watershed, including but not limited to, driving to the site, collecting samples, measuring discharge, and downloading / analyzing data.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00		\$5,000.00		N

Actual Results

No funds have been spent for this grant.

As of 12/31/2023, the Dodge Soil and Water Conservation District hasn't spent any funds from the FY22 SWCD Local Capacity Funds on the District Water Monitoring Program.

Activity Name: Soil Erosion / Excess Nutrients - Watershed Planning

Activity Category: Planning and Assessment

Staff time?: Yes

Description: Dodge County Comprehensive Water Plan - Activities 74 & 75 (Administration and Coordination): "The county will collaborate with partners to reach shared goals and objectives." and "The county, when practical, will work with the appropriate watershed group to develop work plans for completing accessory actions and apply for grants to complete the work plans."

This grant will fund a portion of the Dodge Soil and Water Conservation District's participation in the One Watershed One Plan activities including but not limited to planning for the Watershed Alliance for the Greater Zumbro (WAGZ) Comprehensive Watershed Management Plan planning process, and implementation activities associated with the Root River CWMP, Cedar - Wapsipinicon CWMP, and WAGZ CWMP.

The Dodge SWCD does not receive the Natural Resources Block Grant for water planning, and these funds will be used to supplement the SWCD's time in watershed planning.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Dodge SWCD)	\$5,000.00	\$5,268.39	(\$268.39)	12/31/2022	N

Actual Results

As of 12/31/2022, Adam King, District Manager, has spent 75.5 hours at an hourly rate of \$69.78 on comprehensive watershed management & planning. In total, \$5,268.39 was spent on comprehensive watershed management for the Zumbro, Root, and Cedar-Wapsipinicon, using the FY22 Local Capacity Services Grant funds in 2022.

No grant funds were spent on comprehensive watershed management for this grant in 2021.